



Inglewood Shire Council

Ordinary Meeting of Council

Minutes

Meeting held in the Council Chambers

Cnr Albert and Elizabeth Streets

Inglewood Queensland 4387

Monday 8 October, 2007

Monday, 8 October, 2007 – 9:31 a.m.

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INGLEWOOD SHIRE COUNCIL
MINUTES OF THE ORDINARY MEETING OF COUNCIL
8 October, 2007

Present: Councillor J White (Mayor)
Councillor B Johnson
Councillor L Cox
Councillor L Dawson
Councillor R McDougall
Councillor M Moffitt
Councillor T Tait
Councillor D Thompson
Don Ramsland (Chief Executive Officer)

Apologies Councillor RJ Pietsch (Deputy Mayor)

Officers in Attendance *The following officers attended the meeting at various times during the course of proceedings as recorded in the minutes.*
Dave Burges Consulting Engineer
Vince Stephens Environmental Health Officer
Dave Hayward Community Development Officer
Andrew Wegener Accountant
Peter Smith Relieving Works Supervisor
Andrew Singh Human Resource Officer

Other Attendees *Peter Stewart Interim CEO, Goondiwindi Regional Council*
Local Transition Committee

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1. OPENING OF MEETING

The Mayor welcomed all Councillors and declared the meeting open at 9.50 a.m.

2. APOLOGIES

All other Councillors with the exception of Cr Pietsch and Cr Johnson were in attendance.

Resolution: 2007- 0792

Moved: Cr Dawson Seconded: Cr Tait

That the apology of Cr Pietsch be accepted and that leave of absence from the meeting be granted and the apology of Cr Johnson be accepted for late arrival.

CARRIED: (VOTE: 7/0)

3. RECEIPT AND CONFIRMATION OF MINUTES

Resolution: 2007- 0793

Moved: Cr Moffitt Seconded: Cr Dawson

That the minutes of the Ordinary Meeting held on 17 September, 2007 as supplied to all Councillors, be confirmed as a true and correct record of the proceedings thereat.

CARRIED: (VOTE: 7/0)

4. BUSINESS ARISING FROM MINUTES

There is no business arising from the minutes.

5. NOTICE OF MOTIONS PREVIOUSLY GIVEN

Nil.

Attendance: Council's Consulting Engineer and Relieving Works Supervisor attended the meeting at 9.55 am.

6. CONSULTING ENGINEERS REPORT

Council's consulting engineer gave a verbal report to Council on the Texas Water Supply – Bore rehabilitation and new reservoir.

Noted.

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7. RELIEVING WORKS SUPERVISORS REPORT

Resolution: 2007- 0794

Moved: Cr Thompson Seconded: Cr McDougall

That the Relieving Works Supervisors report be received and the comments contained therein be noted.

CARRIED: (VOTE: 7/0)

Resolution: 2007- 0795

Moved: Cr Cox Seconded: Cr Moffitt

That the headstones that have been moved at Inglewood Cemetery be put back in their original places where relatives require.

CARRIED: (VOTE: 5/2)

Attendance: Council's Consulting Engineer and Relieving Works Supervisor retired from the meeting at 10:29 am and the Environmental Health Officer attended the meeting at 10:31 am.

8. ENVIRONMENTAL HEALTH OFFICER'S REPORT

Attendance: Councillor Johnson attended the meeting at 11:03 am.

Resolution: 2007- 0796

Moved: Cr Moffitt Seconded: Cr McDougall

That the Environmental Health Officer's report be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

8.1 TEXAS SEWAGE TREATMENT PLANT EMP UPDATE

SYNOPSIS:

The purpose of this report is to update Council on the progress of the implementation of the Actions in the Environmental Management Program (EMP) for the Texas Sewage Treatment Plant. The EMP has a completion date of 31 December 2007.

EXECUTIVE SUMMARY:

The Texas Sewage Treatment Plant Environmental Management Program (EMP) consists of eight (8) Actions that are required to be completed by 31 December 2007 to ensure that Council complies with the Environmental Approval Conditions of the operation of the Sewage Treatment Plant. The following Actions have been completed: -

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| | |
|---|--|
| <p>Objective 3</p> <p>Implement a monitoring program for the release of the treated effluent and report chemical and bacteriological results to EPA on a regular basis.</p> | <p>Monthly monitoring program completed and continuing.</p> <p>Procedure in manual.</p> <p>Results reported to EPA monthly.</p> |
| <p>Objective 4</p> <p>Ensure all sampling and reporting of wastewater quality is undertaken by persons with appropriate experience and qualifications.</p> | <p>Completed training of staff.</p> <p>One Officer will complete Cert II in Water Operations.</p> <p>Course completion will occur with final practical being conducted by Griffith University.</p> |
| <p>Objective 6</p> <p>Implement a system to remove screenings and sludge from the Imhoff Tank and dispose of waste in an approved manner.</p> | <p>Completed.</p> <p>Procedure in manual.</p> |
| <p>Objective 7</p> <p>Implement a system to remove sludge from the settling ponds to improve wastewater quality.</p> | <p>Completed.</p> <p>Procedure in manual.</p> |

The following objectives are currently in progress of completion: -

Objective 1 - Undertake a land application survey to identify possible re-use options.

A survey of the immediate property owners to the Texas Sewage Treatment Plant has identified that none of the immediate property owners want or can re-use the treated effluent for irrigation purposes. Council has been looking at other re-use possibilities including the interest shown by MacMin Mines to use the treated effluent in the silver mining process.

A feasibility study was commissioned by Council and MacMin Mines to determine the potential of this project. Wide Bay Water completed the feasibility study and provided Council with a report in mid July 2006. Discussions between Inglewood Shire Council and MacMin Mines regarding the results of the study are being conducted and, although a decision is yet to be determined, the preliminary discussions have identified there is still a strong interest in the project.

Objective 2 - Develop an Irrigation Management Plan and enter into a third party agreement for the re-use of the treated effluent and provide a copy of agreement to EPA.

The development of an Irrigation Management Plan and third party agreement for the re-use of the treated effluent is not possible until a re-use has been identified and an agreement to re-use the treated effluent has been reached. It is anticipated that this objective would be completed within a short time of finalising the re-use purpose.

Objective 5 - Commence chlorination of wastewater to achieve compliance with faecal coliform release limit according to DA WT0219.

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The installation of a chlorination system at the Texas Sewage Treatment Plant is dependent on the installation of electricity to the site. Council has been negotiating with Country Energy to complete the installation of electricity to the site before December 2007. Council has the necessary equipment for a chlorination system readily on hand.

Current monthly monitoring of the treated effluent at the discharge point has indicated that the discharged effluent complies with the release limit for faecal coliforms.

Objective 8 - Develop and implement an emergency response protocol including procedures for pump or power failure to ensure effluent ponds do not overflow.

An emergency response protocol for the Texas Sewage Treatment Plant has been designed; but not yet installed. The system is similar to the emergency system designed and installed at the Inglewood Sewage Treatment Plant. The installation of the emergency system will be completed when electricity is provided to the site and an agreed third party is identified for the re-use of treated effluent.

It is intended that the emergency storage facility would be incorporated with the third party user. The provision of the treated effluent to a third party will reduce the volume of effluent stored at the Treatment Plant creating a 10 – 14 day storage buffer within the three treatment ponds.

RECOMMENDATION:

It is recommended that Council, in consideration of the current status of Actions completed and pending Actions, consider: -

- 1. making application to EPA prior to 31 December 2007 requesting alterations to the EMP in relation to the 100% re-use of treated effluent by the due date which will allow Council to continue to discharge the effluent into Dry Rocky Creek; and**
- 2. call for expressions of interest for the treated effluent for irrigation purposes to establish if there are other options for the treated effluent.**

Resolution: 2007- 0797

Moved: Cr McDougall Seconded: Cr Thompson

That in consideration of the current status of Actions completed and pending actions, Council:

1. make application to EPA prior to 31 December, 2007 requesting alterations to the EMP in relation to the 100% re-use of treated effluent by the due date which will allow Council to continue to discharge the effluent into Dry Rocky Creek; and
2. in view of the time lapsed in the initial survey, call for expressions of interest for the treated effluent for irrigation purposes to establish if there are other options for the treated effluent.

CARRIED: (VOTE: 8/0)

8.2 LOCAL LAW REPORT

SYNOPSIS:

Having previously supplied a copy of the Model Local Law for Camping and a Model Local Law for Caravan Parks, the purpose of this report is to assist Council in making the decision to adopt both Local

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Laws so that Inglewood Shire has distinct guidelines on the operation, maintenance and provision of camping grounds and caravan parks throughout the Shire.

EXECUTIVE SUMMARY:

A Model Local Law is a law about a matter within the jurisdiction of local government that is proposed by the Minister as suitable for adoption by Councils as a local law.

The Department of Local Government and Planning (DLGP) undertakes a rigorous consultation and screening process in developing model local laws. This enables Councils to adopt the model local laws without consulting with the public about the content, as would occur if a new local law was proposed.

Subordinate local laws are essential to the successful implementation of the model local laws throughout Queensland.

Given the diversity of local governments in Queensland, it was is possible to ensure that model local laws were appropriate for every Council (eg. minimum requirements for keeping certain animals, minimum acceptable standards for nuisances, etc).

Model local laws have, therefore, been drafted to call upon subordinate local laws to detail those issues specific to each Council.

Once a Council adopts a model local law, it becomes a normal local law of that Council.

Over the years Council has received many complaints from property owners adjoining the camping reserves, stock owners agisting stock on reserves, business operators regarding use of the camping reserves, visitors staying in caravan parks and visitors about other visitors staying at the camping reserves. In the past to address some of these issues Council Officers and Queensland Police have used their negotiation skills and perceive professional position in the community to achieve levels of acceptable compliance, without actually having legislative support.

The adoption of the Model Local Laws will allow Officers to conduct their duties and permit Council to establish, for members of the public, consistent guidelines for the occupying a camping site and operating and maintaining a caravan park or camping ground.

RECOMMENDATION:

It is recommended that Council consider:-

- 1. adopting the Model Local Law for Camping; and**
- 2. adopting the Model Local Law for Caravan Parks.**

BACKGROUND:

The two (2) main Reserves within the Shire that have in the past attracted the most campers and would be positively advantaged by the introduction of the Local Laws are Coolmunda Dam reserve and the Dumaresq River Reserve at Texas. It is also these two Reserves that have triggered the most issues from both residents and visitors.

LEGISLATION:

The Model Local Law for Camping and Model Local Law for Caravan Parks have been written to establish the minimum requirements and generic guidelines as considered acceptable for all parts of Queensland. The legislation is flexible to accommodate the diversities of the State.

POLICY:

The Sub-Ordinate Local Law or Local Law Policy allows the individual Councils to draft specific guidelines for the particular areas within their Shire. In the case of Inglewood Shire, the Local Law Policy would identify each Reserve - Coolmunda Dam, Greenup Reserve, Dumaresq River, Gibraltar Reserve, Whetstone Reserve and other Council controlled lands as deemed necessary. Each Reserve

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could have different guidelines depending on Council's determination of what camping style is most appropriate for the site.

FINANCIAL IMPACTS:

The implementation of the Local Laws for both Camping and Caravan Parks is the first stage to progressing the future plans for any camping or caravanning areas. Without the legislative guidelines it would be difficult to develop operational and maintenance guidelines and invite interested parties to invest or manage these facilities.

There is an urgent need to quickly adopt the proposed Local Laws and establish the guidelines to maximise the benefits of the popular holiday and camping times of Christmas, Easter and Public Holidays.

Resolution: 2007- 0798

Moved: Cr Tait Seconded: Cr Thompson

That Council:-

- 1 adopt in principle the Model Local Law for Camping; and
- 2 adopt in principle the Model Local Law for Caravan Parks
- 3 invite public submissions in respect to both local laws, and
- 4 prepare appropriate subordinate local laws to support both local laws.

CARRIED: (VOTE: 8/0)

Attendance: Councils Environmental Health Officer retired from the meeting at 11:26 am

Adjournment: The meeting adjourned for morning tea at 11.26 am and reconvened at 11.40 am.

Note: Council went into committee at 11.41 am.

9. MEETING CLOSED TO THE PUBLIC

Resolution: 2007- 0799

Moved: Cr Tait Seconded: Cr Dawson

That the meeting be closed to the public under section 463 (1) of the Local Government Act 1993 for the purposes of discussing staffing issues.

CARRIED: (VOTE: 8/0)

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10. MEETING REOPENED TO THE PUBLIC

Resolution: 2007- 0800

Moved: Cr McDougall Seconded: Cr Tait

That the meeting be reopened to the public.

CARRIED: (VOTE: 8/0)

That it be reported to Council that whilst in Committee the following matters had been discussed.

1. Performance Review – Chief Executive Officer – Mr D.H. Ramsland
2. Positions of Director Engineering Services/Works Supervisor – Update
3. Resignation – Accountant Mr Andrew Wegener
4. Appointment of Acting Chief Executive Officer.

That Council endorse the actions of the Committee.

Resolution: 2007- 0801

Moved: Cr Johnson Seconded: Cr Thompson

That Council

1. Have completed the performance review of the Chief Executive Officer, Mr D Ramsland and
2. That Council authorise the CEO to negotiate with Mr Vince Stephens in relation to the acting Chief Executive Officer's position.

CARRIED: (VOTE: 8/0)

Adjournment: The meeting adjourned for lunch at 1.10 pm and reconvened at 1.42 pm. Council's Community Development Officer joined the meeting at 1.42 pm.

11. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Resolution: 2007- 0802

Moved: Cr Dawson Seconded: Cr Tait

That the Community Development Officers report be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

11.1. AMENITIES AT WHETSTONE POCKET RESERVE.

SYNOPSIS:

The original community grant application and attached report have gone missing in the system.

EXECUTIVE SUMMARY:

A copy of the application and original report is attached.

The community grants process was to be reviewed however many of the grant funding programs that community organisations can access to compliment council community grants will not be available until after March 2008.

Consideration could be given to this request under the existing Community Grants guidelines as it will allow for improvements to a popular reserve for which council is trustee.

RECOMMENDATION:

- 1) **The original report dated 4th June 2007 and grant application be referred to October meeting of Council.**
- 2) **Council agree to location of the picnic settings at the Whetstone Pocket Reserve and consider the grant application of the Inglewood Fish Stocking Association in the 2007/2008 Community Grants funding round.**

SYNOPSIS:

The Inglewood Fish Stocking Association Inc. has requested permission to locate 3 precast concrete picnic settings at this reserve to replace the old wooden structures currently on site.

EXECUTIVE SUMMARY:

The Whetstone Pocket reserve is a popular area for anglers and community members and because of the regular use the Fish Stocking Assoc feels that the amenities at the area should be upgraded.

Council is trustee for the reserve and it was mentioned in the report of reserves tabled at the December 2006 council meeting. Following this meeting the Acting CEO wrote to the Natural Resource Management Officer requesting permit details and the legalities of current use and opportunities for the reserve (correspondence dated 25.01.07). No reply appears to have been received in relation to these matters.

Phone enquiries with NR&W indicate that the permit is for a Water Reserve and that the department would have no issues with camping at the reserve as the intent of the original permit was to water stock and implicit in this was the need for drovers to camp on reserves with stock under their care.

NR&W indicated that there would be no need for any consent for locating the proposed picnic settings as they are not a building and could be removed if required and therefore constituted a temporary structure.

The proposed settings would replace the existing tables that are in a very poor state of repair and are a safety hazard that council is responsible for as trustee of the reserve.

The Fish Stocking Association has submitted a request for a community grant in the 2007/2008 funding round to purchase and install these picnic settings.

The area is well used, the proposed structures would eliminate a potential liability problem for council with regards the old wooden structures and the association is prepared to carry out necessary installation.

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If council were, at a later date, to decide that they no longer required this reserve the settings could be removed and used at other council facilities

RECOMMENDATION:

Council agree to location of the picnic settings at the Whetstone Pocket Reserve and consider the grant application of the Inglewood Fish Stocking Association in the 2007/2008 Community Grants funding round.

Resolution: 2007- 0803

Moved: Cr Johnson Seconded: Cr McDougall

That the matter of the amenities at Whetstone Pocket reserve lay on the table until the November Ordinary Meeting of Council.

CARRIED: (VOTE: 8/0)

11.2. INGLEWOOD MUSEUM AND TOURIST INFORMATION CENTRE

SYNOPSIS:

A meeting between Inglewood & District Historical Society representatives, CEO, CDO, Councillor McDougall and Councillor Pietsch was held at 10.30am on 2nd October to discuss progress of the proposed information centre.

EXECUTIVE SUMMARY:

The Inglewood & District Historical Society have been planning the construction of a Museum and Tourist Information Centre for a number of years. Council initially agreed to provide a community grant of \$17,000 and an interest free loan of \$45,000 to assist with the project. The community grant has been rolled over in the previous 2 budgets and we need to progress this project to a stage of having funding applications lodged prior to amalgamation.

The initial discussions centred on the building plans and when these would be completed to a standard that would allow tenders to be called. At present the plans are with Osborne Lane (Engineers) and associated architects for final specifications and adjustments. The plans and specifications are expected to be completed in 4 weeks to allow a desktop analysis of the construction cost. Initial costing estimate the building budget will be approximately \$350,000-.

The \$17,000 community grant will cover the cost of engineer/architect fees and project management. The Society has \$45,000 to contribute together with the \$45,000 loan from council. With allowance for contingencies it is anticipated that grant funding of \$300,000 would be required if cost estimates are realistic. Regional Partnerships is usually 50/50 funding however in the case of partnership funding with smaller councils this could be extended. We will need to investigate a co-funding arrangement and perhaps Jupiters Casino Community Benefit Fund grant of \$100,000 could be sought with an further \$200,000 from Regional Partnerships. In theory this is possible because the funding pools are from different sources - Australian Tourism grants would not be suitable as these are Commonwealth funded as is Regional Partnerships and would not be considered suitable as a co-funding arrangement. Further investigation of other funding sources is required.

The issue of funding the initial construction is only part of the project and the need to provide a sustainable framework for the operation of the facility was discussed at length.

A Memorandum of Understanding between Inglewood Shire Council and the Inglewood & District Historical Society was suggested.

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The M.O.U. would document the responsibilities of both parties in the project, issues to be addressed in the M.O.U. would include:

- 1) Detail of council contribution - \$17,000 grant for initial design and tender process plus \$45,000 loan for contribution to construction costs.
- 2) Inglewood & District Historical Society contribution of \$45,000 and responsibility to apply for grant funding for the balance of the project.
- 3) Council annual contribution to maintenance, cleaning and operation of the facility (similar to arrangements under M.O.U. for Texas Art Gallery). Cost of annual operational cost need to be established for inclusion in M.O.U.
- 4) Staffing arrangements for facility as support for volunteers. Will council provide someone to operate the Tourist Information area and if so will this be fulltime or parttime?
- 5) What will be the entry fee structure for the museum area and what contribution will I&DHS make towards the operational costs.
- 6) What will be the repayment arrangements for the interest free loan?
- 7) Responsibility of I&DHS to train volunteers in dealing with public and implement quality control required for registration as Information Centre.

We resolved that a schedule of actions be prepared for distribution to all parties so that the project can be progressed.

- a) ISC to prepare a draft M.O.U.
- b) I&DHS to obtain completed plans and specifications and conduct a desktop analysis of the construction cost.
- c) ISC have Building Surveyor look over schematic design plans to identify any issues that may need to be addressed.
- d) ISC (CDO) to investigate grant options to assist in funding construction and criteria for registration of Tourist Information Centre.
- e) CDO to investigate annual operational costs for similar Information Centres in other towns (Warwick, Toowoomba, Chinchilla)
- f) CDO to discuss proposal with Tourism Queensland to determine how it can integrate into regional plans and if there is any support available through funding, IT (touchscreen information sets) or administrative assistance.
- g) Next meeting on 6th November at 10.30am - CDO to arrange for a representative of SIQACC to be present to discuss funding application. M.O.U. to be finalised for presentation to November meeting of council.
- h) ISC to investigate options for funding their annual contribution to operational cost and staffing requirements.
- i) I&DHS with assistance from ISC to prepare business plan for the project.
- j) I&DHS with assistance from ISC Building Surveyor to prepare Development Application.
- k) ISC Town Planning Consultants to assess the Development Application.
- l) I&DHS with assistance from ISC (CDO) and SIQACC to prepare funding applications.

RECOMMENDATION:

Information only.

Noted.

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Attendance: Council's Community Development Officer retired from the meeting at 2.10 pm, and Mr Peter Stewart, Interim Chief Executive Officer of the Goondiwindi Regional Council Local Transition Committee attended the meeting at 2.10 pm to discuss Local Transition Committee matters. Mr Stewart retired from the meeting at 3.00 pm.

Attendance: Council's Human Resource Officer attended the meeting at 3.08 pm. Councillor McDougall left the meeting at 3.15pm.

12. HUMAN RESOURCES MANAGER'S REPORT

Resolution: 2007- 0804

Moved: Cr Dawson Seconded: Cr Cox

That the Inglewood Swimming Pool lease be executed under the Council seal.

CARRIED: (VOTE: 7/0)

Attendance: Councillor McDougall rejoined the meeting at 3.18pm.

Resolution: 2007- 0805

Moved: Cr Thompson Seconded: Cr Cox

1. That the Human Resource Officer's report be received and the comments contained therein be noted, and

2. That the use of the shade structure be made available to the Casa Mia Aged Care Committee on a gratis basis, and Council donate back the cost of the portaloo.

CARRIED: (VOTE: 8/0)

Attendance: Council's Human Resources Officer retired from the meeting at 3.17pm, and Councils Accountant, Andrew Wegener joined the meeting at 3.17 pm.

13. ACCOUNTANTS FINANCE REPORT

Attendance: Councillor Thompson retired from the meeting at 3.41 pm.

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Resolution: 2007- 0806

Moved: Cr Dawson **Seconded:** Cr Tait

That the Accountant's Finance report be received and the comments contained therein be noted.

CARRIED: (VOTE: 7/0)

13.1 WORKCARE RECONCILIATION

SYNOPSIS:

Councils has discovered that over the previous couple of financial years that the workcare claims made on behalf of the employees has not been fully paid out in the years gone by.

BACKGROUND:

As part of Councils end of financial year processing, there has been the discovery of under and overpayment of workcare (workers compensation) for a number of years. This has continued to snow ball to a tidy sum. As a result Council still carries a liability in this regard equivalent to \$3,220.58 in the 2004/05 and 2005/06 financial years. Where, the workcare clearing in the present year has led to a minor overpayment to the value of \$35.51.

At present, since February 2007 monies received match that we payout and a nil balance in the future shall be carried.

Council is working in order to rectify this situation.

LEGISLATION:

Not Applicable

POLICY:

Not Applicable

FINANCIAL IMPACTS:

Payouts to the value of \$3,220.58 being made out

RECOMMENDATION:

Council Information.

Noted.

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13.2 FEES AND CHARGES

SYNOPSIS:

Conjecture over Councils fees and charges in association with groups like the Texas Liners, Active Ageing and 60s & Better.

BACKGROUND:

The recent fees and charges were set with the omission of the 'Low Impact Functions'. This has caused some concern with Council receiving numerous phone calls in this regard and it also has left such groups paying double than what they had done in previous years.

In order to fix this problem section 7.5.1.1 has been created in order to reinstate a portion of the Low Impact Function of previous years. This will allow such groups as the Texas Liners, Active Ageing and 60s & Better to make use of the council halls for specific purposes for a nominal amount of \$22. These purposes include 60s & better use of the Inglewood Civic Centre for their monthly dances, Active Ageing and Texas Liners use of the Texas Hall for their dances and socials.

FINANCIAL IMPACTS:

NIL

ATTACHMENTS:

Proposed addition to fees & charges

RECOMMENDATION:

Council adopt changes made to facility hire of the fees and charges.

Resolution: 2007- 0807

Moved: Cr Johnson Seconded: Cr Moffitt

That the matter of the changes to the facility hire, fees and charges lay on the table until the November Ordinary Meeting and a full report on facility hire fees and charges be brought back to Council.

LOST: (VOTE: 2/5)

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| Ref. | Description | Fee Amount | Min Fee (GST Incl) | Fee Type | GST Status | GL Number - INGLEWOOD | GL Number - TEXAS | 2006-07 Fees |
|------|-------------|------------|--------------------|----------|------------|-----------------------|-------------------|--------------|
|------|-------------|------------|--------------------|----------|------------|-----------------------|-------------------|--------------|

7.5 Inglewood & Texas Halls

Functions that are not covered below are to be referred to the CEO for determination.

Security Bonds are payable before the use of the complex occurs. The security bond is a once up amount that is required to be held on trust in case damage to the hall results or there is a failure to clean up. Security Bonds will be refunded after premises hire has ceased, if the premises have been left in a satisfactory condition. The bond will be withheld to pay for cleaning or damages if required.

Where an invoice is required to be raised for a security deposit, the following suspense accounts are to be used instead of the trust accounts listed:

| | |
|----------------------------|----------------|
| Inglewood Security Deposit | 2600-5160-0001 |
| Texas Security Deposit | 2600-5160-0002 |

Hire charges include the use of all tables and chairs kept within the area hired. This includes the BBQ and coldroom.

7.5.1 General Functions (Not listed below)

Definition: Those functions that do not come within any of the categories listed below.

Type: Includes: - Balls, Dinner Dances, Cabarets, Club functions, Electoral Commission, Weddings, Birthdays (21st and 18th), 60s and better. Does not include School Speech Nights, School Socials or Blue Light Discos.

Note 1: Security bonds are not payable for rehearsals.

| | | | | | | | |
|---|----------|--|---|--------|----------------|----------------|----------|
| Security Bond | \$200.00 | | C | Exempt | 9000-5000-0001 | 9000-5000-0002 | \$200.00 |
| Whole of Complex per session | \$110.00 | | C | Y | 6431-1375-0000 | 6432-1375-0001 | \$110.00 |
| Stage and Hall (excluding kitchen) per session | \$88.00 | | C | Y | 6431-1375-0000 | 6432-1375-0001 | \$88.00 |
| Kitchen & Bar (without any other part of complex) per session | \$22.00 | | C | Y | 6431-1375-0000 | 6432-1375-0001 | \$22.00 |
| Rehearsals & dance practice per session, Active Ageing (other functions than listed in 7.5.1.1) | \$11.00 | | C | Y | 6431-1375-0000 | 6432-1375-0001 | \$11.00 |
| 60s & better* | donation | | C | Y | 6431-1375-0000 | 6432-1375-0001 | |

* MacIntyre Centre ONLY

7.5.1.1 General Low Impact functions

non-licensed functions, consisting of 60s & better^, Active Ageing^* and Texas Liners^*

| | | | | | | | |
|------------------------------|---------|--|---|---|----------------|----------------|---------|
| Whole of Complex per session | \$22.00 | | C | Y | 6431-1375-0000 | 6432-1375-0001 | \$22.00 |
|------------------------------|---------|--|---|---|----------------|----------------|---------|

^ monthly dances;

* socials;

13.3 COLLATERALISED DEBT OBLIGATIONS (CDOS)

SYNOPSIS:

A number of Councils down south have been struck by the movement in the United States mortgage market. This is as a result of investment in CDOs.

BACKGROUND:

Collateralised Debt Obligations (CDOs) are securities backed by loans or bonds. They offer the investor an opportunity for higher return than similar rated bonds. This is as a direct result of CDOs having their rating set at an average and not their potential level of risk. Accordingly this allows the investor for a greater level of return for a greater level of risk than similar rated bonds. Investors then accept the risk-return trade-off.

As part of Council's investment policy and part of State legislation, Inglewood Shire Council:

Section 44 (1) of the Statutory Bodies Financial Arrangement Act 1982, authorised investments comprise:

- Deposits with a financial institution;
- Investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- Other investment arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- Investments with QIC Cash Trust, QIC Pooled Cash Fund, QTC Cash Fund, QTC 11am Fund or QTC Debt Offset Facility;
- An investment arrangement with a rating prescribed under a regulation for this paragraph;
- Other investment arrangements prescribed under a regulation for this paragraph.

Investments with Queensland Investment Corporation (QIC) and Queensland Treasury Corporation (QTC) are forms of cash investment. Per Councils policy Inglewood Shire Council does not stray from cash investments at this stage and is NOT looking to do so into the future.

RECOMMENDATION:

For Council Information.

NOTED.

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13.4 2006-07 DRAFT FINANCIALS

SYNOPSIS:

Council was presented with a projected budget deficit of \$480,096 for the 2006/07 financial year. Unfortunately Council has managed to exceed such expectations reaching an expected deficit of \$903,679, subject to Councils end of year audit.

BACKGROUND:

As at the 31st of July 2007, Councils 2008 budget meeting it was estimated that Council would achieve a forecasted loss of \$480,096 to June 30 2007. Council will unfortunately surpass this deficit in achieving its results and return a loss to the value of \$903,679. Council's financial statements are still subject to audit and therefore any changes made within will be as a result of audit changes.

Councils original forecast to 30 June 2007 **(\$480 096)**

Changes to initial forecast:

| | | |
|-------------------------------|--------------------|-----------------|
| 1. End of year accruals: | | |
| a. Employee entitlements | (\$163 177) | |
| b. Plant – overrun in expense | (\$ 19 614) | |
| c. Texas Sewerage | (\$ 28 199) | |
| d. Inglewood & Texas Water | <u>(\$ 32 544)</u> | (\$243,534) |
| 2. Road Valuations | | |
| a. Increase in depreciation | <u>(\$182 130)</u> | (\$182 130) |
| 3. Other general variances | <u>\$ 2 081</u> | <u>\$ 2 081</u> |

Councils draft profit/(loss) to 30 June 2007 **(\$903 679)**

RECOMMENDATION:

Council information.

Noted.

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13.5 2007-08 FIRST QUARTER BUDGET REVIEW

SYNOPSIS:

As at 30th September 2007, Council is a quarter of the way through the financial year. As such a budget review has been undertaken.

BACKGROUND:

Council's initial budget projection set at the 31st of July 2007 special meeting predicted a **profit** of **\$639,691**.

As a result of some positive funding submissions, asset revaluations and the levying of rates has resulted in some changes in the above prediction. This has led to a new prediction of a **profit** in the vicinity of **\$926,719**.

Variance in Profit and Loss from Original Budget to Amended:

| | | |
|---|------------------|-------------------------|
| Original Budgeted Profit/(Loss) | | \$639,691 |
| Plus new income/cost savings: | | |
| • Inglewood Pool maintenance | \$ 6,000 | |
| • All Abilities playground (GRANT) | \$367,750 | |
| • CDO offset fund reduced as part of All Abilities offset | \$ 40,000 | |
| • RMPC | <u>\$162,616</u> | \$576,366 |
| Less new expense/cost overrun: | | |
| • Inglewood St's depreciation | \$ 40,741 | |
| • Texas St's depreciation | \$ 48,328 | |
| • Rural Rd depreciation | \$ 45,070 | |
| • RMPC | <u>\$182,000</u> | (\$316,139) |
| Plus/(less) any other minor variances | \$ 26,801 | \$ 26,801 |
| Projected profit/(loss) 30 June 2007/08 | | <u>\$926,719</u> |

This result is mainly based on receiving the \$367,750 in the way of grant revenue which is then partially offset by the increase in depreciation.

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Changes in Cash Flows

| | | |
|---|------------------|---------------------------|
| Original Ending Cash Flow Position | | \$2,038,515 |
| Plus new receipts/Savings: | | |
| • Inglewood Pool maintenance | \$ 6,000 | |
| • All Abilities playground (GRANT) | \$367,750 | |
| • CDO offset fund reduced as part of All Abilities offset | \$ 40,000 | |
| • RMPC | <u>\$162,616</u> | \$576,366 |
| Less new expenditures/costs: | | |
| • All abilities Playground | \$407,750 | |
| • RMPC | \$182,000 | |
| • Texas disabled park (increase in cost) | <u>\$ 8,000</u> | (\$597,750) |
| Plus/(less) any other minor variances (P&L) | <u>\$ 26,801</u> | \$ 26,801 |
| Plus/(less) other variances – reduction in Borrowing repayments etc | <u>\$ 52,667</u> | <u>\$ 52,667</u> |
| Projected Ending Cash Flow Position for 30 June 2008: | | <u>\$2,096,599</u> |

ATTACHMENTS:

Separate Document.

RECOMMENDATION:

**Council acknowledge and adopt the budget review and changes made within.
The next Budget review should be held at the 21st January 2008 ordinary meeting.**

Resolution: 2007- 0808

Moved: Cr Tait Seconded: Cr Dawson

That Council acknowledge and adopt the budget review and changes made within.

The next Budget review should be held at the 21st January, 2008 Ordinary Meeting.

CARRIED: (VOTE: 7/0)

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13.6 RON WILLIAMS - EXCESS WATER WRITE-OFF

SYNOPSIS:

Council has issued excess water charge to land owned by Ronald J & Merrilyn V Williams on land property located at un-named road off Broadway Street, Texas. (Property Described as Lot 3 RP48971).

Mr Williams has advised that the meter is constantly running and the pipeline is worn out and has been joined numerous times by Council. He is requesting that the excess water charge (\$1207.00) be reviewed, the meter relocated closer to his dwelling and the pipe line replaced with a heavier high pressure line.

BACKGROUND:

Mr Williams water meter is located at Broadway Street, approximately 200 metres from his residence. There is currently a 1" agricultural pipe running from the meter to his dwelling. Mr Kev Lowrey (Council Water Officer) has advised that the pipe is thin walled and has repaired numerous times. Total water consumption for the year 2006/2007 was 1549 kilolitres.

Mr Kev Lowrey has advised that the cost of replacing the 200 metres of pipe line with high pressure blue line poly pipe would be approximately \$2500.00.

FINANCIAL IMPACTS:

\$1207.00 - 2006/07 financial year write-off.

\$2500.00 to replace pipe line

RECOMMENDATION:

For Council's consideration.

Resolution: 2007- 0809

Moved: Cr Dawson Seconded: Cr Moffitt

That Council:

1. replace the water line
2. relocate the water meter and
3. complete a further report in relation to the excess water write off for the November Ordinary meeting of Council.

CARRIED: (VOTE: 7/0)

Attendance: Council's Accountant, Andrew Wegener retired from the meeting at 4.18 pm.

14. CHIEF EXECUTIVE OFFICERS REPORT

14.1 MATTERS GENERALLY FOR INFORMATION

Reason for Report

To bring Councillors' attention to the following items that are generally for information only:

- | | | |
|---------|-------------|---|
| 12.1.1 | Item No. 1 | - Qld Local Government Comparative Information 2005/06 CD Rom |
| 12.1.2 | Item No. 2 | - LGAQ Circular – Review of Divisional Boundaries |
| 12.1.3 | Item No. 3 | - Local Government Association of Queensland – Summaries of Circulars |
| 12.1.4 | Item No. 4 | - Joint LGAQ Local Govt Workcare Service Strategy |
| 12.1.5 | Item No. 5 | - Planning for a Prosperous Qld |
| 12.1.6 | Item No. 6 | - New Legislation for Court Diversion |
| 12.1.7 | Item No. 7 | - Qld SES Non-Recurrent Subsidy Program |
| 12.1.8 | Item No. 8 | - Irrigators Fixed Water Charges Rebate Scheme |
| 12.1.9 | Item No. 9 | - Dept of Natural Resources and Water Annual Valuation |
| 12.1.10 | Item No. 10 | - Melbourne-Brisbane Inland Rail Alliance (MBIRA) |
| 12.1.11 | Item No. 11 | - Queensland Murray Darling Committee Inc. |
| 12.1.12 | Item No. 12 | - Dept of Local Govt, Sport and Recreation Seminars |
| 12.1.13 | Item No. 13 | - Mr Greg Hill |

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Recommendation:

That the CEO's Report in relation to the following matters:

- Item No. 1 - Qld Local Government Comparative Information 2005/06 CD Rom
- Item No. 2 - LGAQ Circular – Review of Divisional Boundaries
- Item No. 3 - Local Government Association of Queensland – Summaries of Circulars
- Item No. 4 - Joint LGAQ Local Govt Workcare Service Strategy
- Item No. 5 - Planning for a Prosperous Qld
- Item No. 6 - New Legislation for Court Diversion
- Item No. 7 - Qld SES Non-Recurrent Subsidy Program
- Item No. 8 - Irrigators Fixed Water Charges Rebate Scheme
- Item No. 9 - Dept of Natural Resources and Water Annual Valuation
- Item No. 10 - Melbourne-Brisbane Inland Rail Alliance (MBIRA)
- Item No. 11 - Queensland Murray Darling Committee Inc.
- Item No. 12 - Dept of Local Govt, Sport and Recreation Seminars
- Item No. 13 - Mr Greg Hill

be received and noted for information.

Resolution: 2007- 0810

Moved: Cr Johnson Seconded: Cr McDougall

That the CEO's Report in relation to the following matters:

- Item No. 1 - Qld Local Government Comparative Information 2005/06 CD Rom
- Item No. 2- LGAQ Circular – Review of Divisional Boundaries
- Item No. 3- Local Government Association of Queensland – Summaries of Circulars
- Item No. 4- Joint LGAQ Local Govt Workcare Service Strategy
- Item No. 5- Planning for a Prosperous Qld
- Item No. 6- New Legislation for Court Diversion
- Item No. 7- Qld SES Non-Recurrent Subsidy Program
- Item No. 8- Irrigators Fixed Water Charges Rebate Scheme

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Item No. 9- Dept of Natural Resources and Water Annual Valuation

Item No. 10- Melbourne-Brisbane Inland Rail Alliance (MBIRA)

Item No. 11- Queensland Murray Darling Committee Inc.

Item No. 12- Dept of Local Govt, Sport and Recreation Seminars

Item No. 13- Mr Greg Hill

be received and noted for information.

CARRIED: (VOTE: 7/0)

Attendance: Councillor Tait left the meeting at 4.27 pm.

14.2 TEXAS & INGLEWOOD HERITAGE RAILWAY SOCIETY

Reason for Report

To consider making a letter of support available.

Background

A letter dated 20 September, 2007 from Texas and Inglewood Heritage Railway Society is attached.

The letter is self-explanatory and explains the aim of the Society as being to restore the old railway facilities, restore the line and build a Penhard Rail Car Model RM14 which will then operate as a tourist attraction.

Also attached is a letter from Queensland Rail which again is self-explanatory. Of particular interest is the comment that other parties have expressed an interest in the Texas/Inglewood rail infrastructure. IT is also noted Queensland Rail are considering removing the track infrastructure and that Queensland Rail does not normally transfer infrastructure to community groups.

Mining exploration south of the QLD/NSW border could also have an impact on the future of the Texas/Inglewood rail corridor which would automatically link into the proposed Melbourne/Brisbane rail link and its proposed extension north to the Port of Gladstone to service the coal industry currently being connected to the Surat Basin.

Legislation

Too early in the development of the proposal to identify which legislation would capture the proposed development. This would only occur once land ownership/lease issues were identified and addressed.

Policy

Council has no policy in respect of retention or otherwise of the Texas/Inglewood rail corridor.

Financial Impacts

The Society is planning to attract a series of grants to undertake the restoration work proposed.

Further down the track, it is anticipated some form of feasibility study/business plan would have to be prepared to support grant applications.

No financial commitment by Council is envisaged.

Options

Council initiate discussions with Queensland Rail to leave the Texas/Inglewood rail corridor in place pending further clarification of mining development potential in the area.

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Attachments

Letter dated 20 September, 2007 from Texas and Inglewood Heritage Railway Society with supporting correspondence from Queensland Rail.

Recommendation:

That Council provide the Texas/Inglewood Heritage Railway Society with a letter of support for retaining the Texas/Inglewood rail corridor and restoring railway facilities at Texas.

Resolution: 2007-0811

Moved: Cr Cox Seconded: Cr Dawson

That Council provide the Texas/Inglewood Heritage Railway Society with a letter of support for retaining the Texas/Inglewood rail corridor and restoring railway facilities at Texas.

CARRIED: (VOTE: 6/0)

Attendance: Councillor Tait returned to the meeting at 4.29 pm.

14.3 DOREEN BARWICK

Reason for Report

To consider a suggestion from Mrs Doreen Barwick to petition the Governor of Queensland in respect of forced amalgamations.

Background

A letter received 18 September, 2007 from Mrs Doreen Barwick which is self-explanatory.

At this stage, it is not know what impact petitioning the Governor of Queensland would have other than to add to the mounting pressure for the government act appropriately depending on the outcome of forthcoming plebiscites.

Legislation

Australian Constitution.

Policy

Not Applicable.

Financial Impacts

Not Applicable.

Options

Do nothing.

Attachments

Letter received 18 September from Mrs Doreen Barwick.

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Recommendation:

For Council's consideration.

Received and Noted.

14.4 INGLEWOOD AERODROME

Reason for Report

To obtain approval to affix Council's seal to legal documentation

Background

Correspondence is attached finalising survey and Title matters in respect of land acquisition for the new Inglewood Airstrip.

All that remains is for final transfer to be executed under the Common Seal of Council.

Legislation

Local Government Act 1993.

Policy

Nil.

Financial Impacts

Nil.

Options

Not applicable

Attachments

Letter received from Ian Rosenberger (Surveys) Pty Ltd dated 27 September, 2007.

Letter received from the Department of Natural Resources and Water dated 2 October, 2007.

Letter from Ian Rosenberger (Surveys) Pty Ltd dated 2 October, 2007

Recommendation:

That appropriate legal documentation in respect of land acquisition for the Inglewood Aerodrome be executed under the Common Seal of Council.

Resolution: 2007- 0812

Moved: Cr Johnson Seconded: Cr Moffitt

That appropriate legal documentation in respect of land acquisition for the Inglewood Aerodrome be executed under the Common Seal of Council.

CARRIED: (VOTE: 7/0)

14.5 PARKING OF HEAVY VEHICLES IN INGLEWOOD TOWNSHIP

Reason for Report

To consider Department of Main Roads' response to Inglewood heavy vehicle issues.

Background

A letter dated 7 September, 2007 from Department of Main Roads is attached.

It advises that the Department:

1. will not support a reduction in the speed limit through Inglewood to 50km/hr.

CEO Note: This was a request made by local police.

2. is preparing a submission for an additional truck stop west of Inglewood.
3. is currently considering a proposal to seal the existing truck parking area opposite the Coolmunda Roadhouse.

Legislation

Department of Main Roads Traffic Guidelines

Policy

Not applicable.

Financial Impacts

Options

Not applicable.

Attachments

Department of Main Roads' letter dated 7 September, 2007 and supporting documentation.

Recommendation:

For Council's information.

Noted.

14.6 NEW LGAQ EXECUTIVE STRUCTURE

Reason for Report

To update Council on proposed new LGAQ Executive Structure.

Background

A letter dated 10 September, 2007 enclosing proposed model for future LGAQ structure.

The Mayor and Chief Executive Officer are attending a briefing in Brisbane on Friday 5 October, 2007 and, if appropriate, a supplementary report will be tabled at the meeting.

Legislation

Local Government Act 1993

Financial Impacts

Yet to be determined.

Options

Attachments

Letter from LGAQ dated 10 September, 2007.

Recommendation:

For Council's consideration.

Noted.

Attendance: Councillor Cox left the meeting at 5.03 pm.

14.7 REBEL MEDIA FM RADIO

Reason for Report

To consider a request from Rebel Media FM for assistance to provide commercial FM services to both Inglewood and Texas.

Background

An email dated 27 September, 2007 from Rebel Media FM referring to previous correspondence are now seeking Council's assistance in providing commercial FM radio services to both Inglewood and Texas.

As Council's contribution it would be responsible for providing the following:

(A) Bracker Forest Site

Council to:

1. assess structural integrity of site and reseal around door to prevent insect access.
2. erect a heavy duty security fence – estimated cost \$1,500/\$2,000.
3. carryout programmed preventative maintenance - \$250.

(B) Texas Site

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Council to:

1. prepare a cost estimate for relocation to a more suitable site.

(C) Additional Service – Breeze FM

Rebel Media would be prepared to install a second FM commercial service valued at \$15,500 at both Inglewood and Texas free of charge.

Rebel Media FM would also be able to assist Council in setting up a Tourist Information Radio network by providing access to existing tower, building and power supplies.

Legislation

Local Government Act 1994.

Policy

Nil.

Financial Impacts

\$3,000 per annum – both services per site.

Options

Establish Council's own FM tourist radio facility.

Attachments

Email from Rebel Media FM dated 27 September, 2007, plus their earlier letter dated 5 October, 2005 and Council's reply of 5 December, 2005.

Recommendation:

That the Chief Executive Officer negotiate with Rebel Media FM with a view to preparing a package arrangement for the provision of local FM radio and tourist information radio facilities.

Resolution: 2007- 0813

Moved: Cr Johnson Seconded: Cr McDougall

That the Chief Executive Officer negotiate with Rebel Media FM with a view to preparing a package arrangement for the provision of local FM radio and tourist information radio facilities.

CARRIED: (VOTE: 6/0)

Attendance: Councillor Cox rejoined the meeting at 5.05pm

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14.8 DDROC – MINUTES OF MEETING 28.09.07

Reason for Report

To consider Minutes of DDROC Meeting held 28 September, 2007.

Background

Following the meeting on 28 September 2007, and in view of the forthcoming amalgamation of Councils in South East Queensland, there appears to be little value to be obtained by Inglewood Shire in retaining its membership of DDROC.

Legislation

Local Government Act 1993.

Financial Impacts

Within amounts budgeted for 2007/08.

Attachments

Minutes of Meeting held 28 September, 2007.

Recommendation:

That Council resign from DDROC with effect from 9 October, 2007.

Resolution: 2007- 0814

Moved: Cr Dawson Seconded: Cr Tait

That Council resign from DDROC with effect from 9 October, 2007.

CARRIED: (VOTE: 7/0)

15. CLOSURE

There being no further business, the Mayor thanked Councillors for their attendance and declared the meeting closed at 5.27 pm.

Confirmed:.....

Date:.....

