



Inglewood Shire Council

Ordinary Meeting of Council

Minutes

Meeting held in the Council Chambers

Cnr Albert and Elizabeth Streets

Inglewood Queensland 4387

Monday 19 November, 2007

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Present: Councillor J White (Mayor)
Councillor RJ Pietsch (Deputy Mayor)
Councillor L Cox
Councillor L Dawson
Councillor R McDougall
Councillor M Moffitt
Councillor T Tait
Councillor D Thompson
Don Ramsland (Chief Executive Officer)

Apologies Councillor B Johnson

Officers in Attendance *The following officers attended the meeting at various times during the course of proceedings as recorded in the minutes.*

<i>Dave Burges</i>	<i>Consulting Engineer</i>
<i>Dion Jones</i>	<i>Works Manager</i>
<i>Peter Smith</i>	<i>Relieving Works Supervisor</i>
<i>Vince Stephens</i>	<i>Environmental Health Officer</i>
<i>Dave Hayward</i>	<i>Community Development Officer</i>
<i>Andrew Singh</i>	<i>Human Resource Officer</i>

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1. OPENING OF MEETING

The Mayor welcomed all Councillors and declared the meeting open at 9.35 a.m.

2. APOLOGIES

All Councillors were in attendance except for Councillor Johnson.

Resolution: 2007- 0815

Moved: Cr Pietsch Seconded: Cr Dawson

That the apology of Cr Johnson be accepted and that leave of absence from the meeting be granted.

CARRIED: (VOTE: 8/0)

3. RECEIPT AND CONFIRMATION OF MINUTES

Resolution: 2007- 0816

Moved: Cr Tait Seconded: Cr Cox

That the minutes of the Ordinary Meeting held on 8 October, 2007 as supplied to all Councillors, be confirmed as a true and correct record of the proceedings thereat.

CARRIED: (VOTE: 8/0)

4. BUSINESS ARISING FROM MINUTES

There is no business arising from the minutes.

5. NOTICE OF MOTIONS PREVIOUSLY GIVEN

Nil.

Attendance: Council's Consulting Engineer and Works Manager and Relieving Works Supervisor attended the meeting at 9.37 am.

6. CONSULTING ENGINEERS REPORT

TEXAS SEWERAGE TREATMENT PLANT HEADWORKS PLANNING REPORT

SYNOPSIS:

Council has acknowledged the requirement for the extension of the reticulated electricity grid to the Texas sewerage treatment plant. A quotation from Country Energy has been accepted and the works are planned for early 2008. The relevant budget allocation has been made.

The project may be eligible for part subsidy under the Department of Local Government, Sport & Recreation Water & Sewerage Program (WASP). To process the application for subsidy, DLGSR will require DNR&W to sign off on a planning report.

A copy of the report has been forwarded to Councillors under separate cover.

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EXECUTIVE SUMMARY:

The recommendation of the planning report is the extension of the electricity supply to the treatment plant and the chlorination of the effluent. The estimated cost of the works is \$140,000.

RECOMMENDATION:

That Council receive the Texas Sewerage Treatment Plant Headworks Planning Report and adopt the recommendations contained therein.

Resolution: 2007- 0817

Moved: Cr Moffitt Seconded: Cr Thompson

That Council receive the Texas Sewerage Treatment Plan Headworks Planning Report and adopt the recommendations contained therein:-

1. Finalise arrangements with Country Energy for the supply of power to the Texas STP
2. Further consult with the EPA to ensure the proposed actions and timeframes are acceptable
3. Accept this report and forward it to the Department of Natural Resources & Water for approval; and
4. Lodge an application for subsidy under the Queensland Government Water & Sewerage Program.

CARRIED: (VOTE: 8/0)

6.1 DROUGHT MANAGEMENT PLAN

SYNOPSIS:

In 2005 the Water Act 2000 was amended to include a requirement for all Water Service Providers in Queensland to prepare and submit for registration a Drought Management Plan for each service area in which the service provider supplies water.

Council adopted the plan in principle at the Ordinary Meeting of 17 September 2007 and resolved to invite public comment on the plan. Invitation for comment was subsequently advertised in the Gazette and no submissions were received by the closing date.

RECOMMENDATION:

That Council confirm the adoption of the Drought Management Plan.

Resolution: 2007- 0818

Moved: Cr McDougall Seconded: Cr Tait

That Council confirm the adoption of the Drought Management Plan.

CARRIED: (VOTE: 8/0)

6.2 CCTV REPORT ON TEXAS SEWER INVESTIGATION

SYNOPSIS:

In March 2007, CCTV Australia was commissioned to undertake a survey of 5.7km of sewer main in Texas.

This catchment comprises about one third of the total sewer network. Prior to the camera work, the sewer mains were jet rodded under high presses to ensure camera access. Some post survey root cutting was required and smoke testing was also carried out for the entire catchment.

EXECUTIVE SUMMARY:

Activities:

1. CCTV Survey – A comprehensive sewer inspection report in hard copy format as well as electronic reporting using Win Can software with DVD's and photos of each line.
2. Jet rodding and root cutting.
3. Smoke testing of manholes and houses.

Results:

The overall condition of the sewer mains in this catchment is fairly good for its age of 37 years.

During the jet rodding process a lot of sand and grit was removed from the lines. Some post survey root cutting was deemed necessary and carried out in three or four lines.

The smoke testing did not identify any houses with illegal rainwater connections to the system but did identify many manhole lids that were leaking and these concrete lids have since been replaced and sealed with better fitting cast iron lids.

CCTV Australia offered to do a Rehabilitation Report – Bill of Quantities costing \$5320.00. We feel that cost is excessive any rehabilitation work can be scheduled in the medium term 3-5 years by us in house as there is no urgent work required.

FINANCIAL:

The project cost was \$21,945.

RECOMMENDATION:

That the report be received and the comments contained therein be noted.

Resolution: 2007- 0819

Moved: Cr Thompson Seconded: Cr Moffitt

That the Technical Officer's report regarding CCTV's report on their investigation of the sewer main in Texas be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

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6.3 IMPLEMENTATION OF GATES AND GRIDS POLICY

DATE: 9TH November,2007
PREPARED BY: David Killen – TECHNICAL OFFICER

SYNOPSIS:

Report on the implementation of Council's Gates and Grids Policy.

EXECUTIVE SUMMARY:

Over the last two years all grids on local roads were inspected and mapped using GPS and during the last 12 months a spreadsheet was developed giving each grid a score relating to its structural condition.

In March 2007 the owners of the highest scoring grids, that is the top twelve worst grids (scoring 13-15) were notified by letter requesting them to remove or replace these grids in accordance with Council's newly developed Gates and Grids Policy. The response was less than favourable. To date none of these grids have been rectified. However the new owners of three of these grids located on Back Creek Road have asked for and received a quotation to replace the grids.

We are currently compiling a list of all the grid owners through our rates records. A grid on Cement Mills Road (GR125-3) has been investigated following a complaint but is still considered to be safe and two grids on Riverton Road (GR435-18 & GR435-22) were investigated with the owner of one agreeing to fix his.

We are in the process of issuing Grid Notification forms to owners of grids scoring 11 - 15 (51 grids) including the original twelve grids (March 2007 notification) in order expedite repairs or replacements in accordance with Council's Gates and Grids Policy.

RECOMMENDATION:

That the report be received and the comments contained therein be noted.

Resolution: 2007- 0820

Moved: Cr Dawson Seconded: Cr Tait

That the Technical Officer's report regarding the implementation of Council's Gates and Grids Policy be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

6.4 TRAFFIC COUNT REPORT – NOV 2007

DATE: 9TH November 2007
PREPARED BY: David Killen – TECHNICAL OFFICER

SYNOPSIS:

Metro Traffic Count Program.

EXECUTIVE SUMMARY:

Since the last report additional roads surveyed were:

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1. Arcot Road
2. Waverly Lane
3. Silverspur - Redgate Road
4. Bonshaw Weir Road
5. Cunningham Weir Road

Data attached.

Next roads scheduled for survey are:

McDougalls Rd, Bosnjaks Rd, Potters Rd, Columba Rd, Spring Creek Rd.

RECOMMENDATION:

That the traffic count report be received and the comments contained therein be noted.

Resolution: 2007- 0821

Moved: Cr McDougall Seconded: Cr Pietsch

That the Technical Officer's report regarding the Metro Traffic Count Program be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

Procedural Motion: That the next agenda item be 13.21 Raynor's Road, Texas – Relocation/Reconstruction of Road.

Attendance: Mr & Mrs John Fladrick attended the meeting at 10.35 am to approach Council on the next Agenda Item (13.21 – Raynor's Road, Texas – Relocation/Reconstruction of Road). Councillor Pietsch left the meeting at 10.57 am.

7. RAYNOR'S ROAD, TEXAS – RELOCATION/RECONSTRUCTION OF ROAD

Reason for Report

To consider a request for the relocation/reconstruction of Raynor's Road, Texas.

Background

This is a typical example of a formed road not having been constructed on the dedicated road access. The formed road appears to have been constructed in the late 1950s, possibly before the holding was split into two. Over the years it has been maintained by Council and a couple of concrete culverts have also been constructed over that period.

The current problem arose because the Fladrick's sought to close the road following the outbreak of equine flu. The issue is complicated by the fact that contracts for the sale of his property have been exchanged by Beauchamp.

The cost to shift the road to the correct, dedicated alignment is in excess of \$25,000 and even then the ability to relocate the road is questionable because part of it goes through a forest on the corner of Smith's Block.

Council would have the following options:

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1. Do nothing and consider it to be an issue to be resolved by the two property owners.
2. Shift the road to the correct, dedicated alignment but this approach would set an undesirable precedent as there are literally hundreds of off alignment instances throughout the Shire. Estimated cost would exceed \$25,000.
3. Facilitate discussions between the Fladrick's and Beauchamp to relocate the dedicated road to the formed road alignment.

Recommendation:

That Council facilitate a meeting of the two property owners with a view to negotiating a compromise outcome to shift the dedicated road to the formed alignment.

Resolution: 2007- 0822

Moved: Cr McDougall Seconded: Cr Moffitt

That Council facilitate a meeting of the two property owners with a view to negotiating a compromise outcome to shift the dedicated road to the formed alignment.

CARRIED: (VOTE: 7/0)

Attendance: Councillor Pietsch returned to the meeting at 11.14 am.

8. WORKS MANAGERS REPORT

Resolution: 2007- 0823

Moved: Cr Thompson Seconded: Cr Dawson

That the Works Managers report be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

8.1 BITUMEN TENDER REPORT

SYNOPSIS:

In order to carry out resealing works in accordance with Council's 2007/08 budget, tenders have been called for the supply, cart, heat and spray of approximately 186560 litres of C170 bitumen and the cart, heat and spray of approximately 352500 litres of C170 bitumen.

Tenders closed on Monday 5th November 2007 and six conforming tenders were received.

EXECUTIVE SUMMARY:

An assessment has been undertaken on the tenders received and a summary of the tenders received is included in below.

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RECOMMENDATION:

That Council accept the tender of Downer EDI Works in relation to Tender RT07/08-01 (Supply, Cart, Heat and Spray of Bitumen)

Resolution: 2007- 0824

Moved: Cr Dawson Seconded: Cr Tait

That Council accept the tender of Downer EDI Works in relation to Tender RT07/08-01 (Supply, Cart, Heat and Spray of Bitumen)

CARRIED: (VOTE: 8/0)

8.2 DISABLED PARKING - HIGH STREET TEXAS

SYNOPSIS:

Council has received a request to install two invalid parking spots in High Street Texas. The request is for one to be placed near the Four Square Shop and one to be placed near Hong Yuens.

EXECUTIVE SUMMARY:

There is currently no provision for disabled parking within the main street of Texas and a request has been received for two disabled parking spaces, one near the Four Square Shop and one near Hong Yuens.

There was an allocation in this year's budget for disabled parking in Texas, which has been expended near the bowls club. It is recommended that Council staff liaise with Texas Councillors and residents to determine the appropriate number and locations of disabled parks required in High Street Texas and that an allocation be made in next year's budget to have these disabled parks installed. An indicative estimate per park will be undertaken prior to the Council meeting.

RECOMMENDATION:

That Council Staff, Texas Councillors and residents liaise to determine the appropriate number and location of disabled parks required in High Street Texas and an allocation be made in the 2008/09 budget for these works.

Resolution: 2007- 0825

Moved: Cr Moffitt Seconded: Cr McDougall

That Council Staff, Texas Councillors and residents liaise to determine the appropriate number and location of disabled parks required in High Street Texas and an allocation be made in the 2008/09 budget for these works.

CARRIED: (VOTE: 8/0)

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Attendance: Council's Consulting Engineer, Works Manager and Relieving Works Supervisor retired from the meeting at 11.31 am and the meeting adjourned for morning tea at 11.31am and reconvened at 11.47 am. At the time the meeting reconvened Councillor Dawson was not in attendance.

Attendance: Council's Environmental Health Officer attended the meeting at 11.50 am and Councillor Dawson returned to the meeting at 11.54 am.

9. ENVIRONMENTAL HEALTH OFFICER'S REPORT

Resolution: 2007-0826

Moved: Cr Pietsch Seconded: Cr Dawson

That the Environmental Health Officer's report be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

9.1 LOCAL LAW REPORT

SYNOPSIS:

Following the adoption in principle of the Model Local Law for Camping and a Model Local Law for Caravan Parks, the purpose of this report is to provide Council with the basis of the Local Law Policies for each Model Local Law for review and discussion.

EXECUTIVE SUMMARY:

The main purpose of the Local Law Policies is to provide the specific guidelines (either minimum standards and/or the permitted and non-permitted activities within the approved Camping Grounds and Caravan Parks within the Shire.

The basis of the Local Law Policies allows Councils to determine 'site specific' guidelines as the Model Local Laws are designed to provide the State-wide generally accepted standards.

RECOMMENDATION:

It is recommended that Council consider the proposed Local Law Policies and determine the minimal 'site specific' standards for:-

- 1. the Local Law Policy for Camping Grounds; and**
- 2. the Local Law Policy for Caravan Parks.**

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Resolution: 2007-0827

Moved: Cr Cox Seconded: Cr Tait

That Council consider the proposed Local Law Policies and determine the minimal 'site specific' standards for:-

1. the Local Law Policy for Camping Grounds; and
2. the Local Law Policy for Caravan Parks

subject to the concurrence of the Reserves working party.

CARRIED: (VOTE: 8/0)

Attendance: Councils Environmental Health Officer retired from the meeting at 12.57 pm and Council's Development Officer attended the meeting at 1.00 pm.

10. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Resolution: 2007-0828

Moved: Cr McDougall Seconded: Cr Pietsch

That the Community Development Officers report be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

10.1 RESPONSE FROM INGLEWOOD FISHING STOCK ASSOCIATION

SYNOPSIS:

Request from the Inglewood Fish Stocking Association for a community grant to replace picnic tables at the Whetstone Pocket Reserve was tabled at council's October meeting.

EXECUTIVE SUMMARY:

Following discussions on the clubs request for a community grant at the last council meeting, I approached the club treasurer to discuss possible contribution by the club to the project. Councillor Dawson's suggestion that perhaps if the Fish Stocking Association couldn't contribute in monetary terms then perhaps arranging the transport costs could be a way of contributing to the project was mentioned.

The matter was considered at the latest meeting of the Association and their response is contained in the attached correspondence.

As discussed at the October meeting funds have been allocated in the budget for community grants.

The upgrade of the facilities would benefit the community and could be funded from the community grants allocation.

The Fish Stocking Association letter is self explanatory and council need to decide whether to fund the full request or decline the application.

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RECOMMENDATION:

- | |
|--|
| <p>1) Community Grant application from Inglewood Fish Stocking Association to replace picnic facilities at Whetstone Pocket Reserve be approved for the full project cost.</p> <p>OR</p> <p>2) Application from Inglewood Fish Stocking Association for a community grant be declined.</p> |
|--|

Resolution: 2007- 0829

Moved: Cr Dawson Seconded: Cr Tait

That Council approve the Community Grant application from Inglewood Fish Stocking Association to replace picnic facilities at Whetstone Pocket Reserve be approved for the full project cost.

CARRIED: (VOTE: 8/0)

10.2 RADF – NOVEMBER REPORT

SYNOPSIS:

RADF meeting on 23rd of October considered applications for round 1 of 2007/2008 funding.

EXECUTIVE SUMMARY:

Four applications were received for round 1 of the 2007/2008 funding and were assessed at a RADF committee meeting on 23rd October 2007.

1) The Inglewood Show Society application for \$6000- to employ the "Flipside Circus" to conduct workshops with local youth culminating with a performance at the 2008 Inglewood Show. Application meets criteria under Building Community Cultural Capacity category and was recommended for approval.

2) The Inglewood Childrens Theatre application for \$7000- to employ a director and dance instructor to assist in production of a musical involving approx 50 children. Application meets criteria under Building Community Cultural Capacity category and was recommended for approval.

3) Texas Kindergarten application for \$2900- to conduct workshop with children and use the art produced to create a mural to celebrate 50 years of operation as a kindergarten. Application meets criteria under Building Community Cultural Capacity category but some documentation (e.g. letters of support) were missing - the decision was deferred to next meeting to allow applicant to present additional documentation.

4) Michael Shannon application for \$8149.93 to renew the mural on the wall of the Inglewood Recreation Centre. Application does not meet RADF criteria and was not recommended for approval.

Correspondence was received from Arts Council regarding the effects of amalgamations on RADF program (refer attached memo). Inglewood RADF committee will remain with the current membership until Arts Queensland notify us of changes. We have decided to call for applications under Round 2 of 2007/2008 funding on 15th November closing on 31st January to allow time to process applications prior to March 2008. Further information on the future structure of RADF committees after amalgamation may be available at the RADF Conference on 13th to 16th of November. RADF Liaison Officer will report on any new information following attendance at the conference.

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RECOMMENDATION:

Report be accepted and that recommendations for funding be endorsed by council:

- 1) Inglewood Show Society \$6000- to employ Flipside Circus to conduct workshops - recommendation: APPROVE**
- 2) Inglewood Childrens Theatre \$7000- to employ director and dance instructor for 2008 production - recommendation: APPROVE**
- 3) Michael Shannon \$8149.93 to renew the mural on the Inglewood Recreation Centre - recommendation: DECLINE**

Resolution: 2007- 0830

Moved: Cr Cox Seconded: Cr Thompson

That the Community Development Officer's RADF Report be accepted and that recommendations for funding be endorsed by council:

1. Inglewood Show Society \$6000- to employ Flipside Circus to conduct workshops - recommendation: APPROVE
2. Inglewood Childrens Theatre \$7000- to employ director and dance instructor for 2008 production - recommendation: APPROVE
3. Michael Shannon \$8149.93 to renew the mural on the Inglewood Recreation Centre - recommendation: DECLINE

CARRIED: (VOTE: 8/0)

10.3UPDATE ON PROGRESS OF INGLEWOOD MEDICAL CENTRE

SYNOPSIS:

A working group has been established to develop a proposal to construct a new medical centre in Inglewood with subsidy from the Rural Medical Infrastructure Fund.

EXECUTIVE SUMMARY:

To date there has been two meeting of the working group to further this proposed development.

A the last meeting it was resolved that:

- 1) Local GP, Dr Col Owen liaise with CDO to develop a funding application - draft to be ready for next meeting on 14th November. We have a draft complete apart from the costing of the project and design plans. Letters of support from State and Federal Members of Parliament have been received and we are awaiting a letter from the Inglewood MPHS Community Advisory Network.
- 2) CDO to arrange for architects who designed the Kingsthorpe Medical Centre to call and discuss the project and provide a schedule of professional fees for various stages of work. Representatives from Ehrlich Layton International Architects met with CDO and Dr Owen on 18th October to discuss rough sketch plan of the medical centre and inspect the site. Site survey and plans showing water and sewerage services were given to the architects. A quote for professional fees was received on 23rd October (refer attached)and these have been discussed with the CEO.

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3) A copy of a commercial agreement for the lease of the property to be sought from Murweh Shire Council (Charleville Medical Centre project). Unfortunately they haven't prepared an agreement yet. CDO drafted suggested terms for a deed of agreement (refer attached). This draft to be used as a starting point for discussions by working group on 14th and when final agreement can be decided to ensure councils interests are protected.

4) Building Surveyor to draft a concept plan for proposed development of the Apsey block including the medical centre and give estimate of project cost. Copy of sketch plans for the medical centre given to Len Rigg on 24th October.

5) CEO to have Building Surveyor commence Development Application

6) Dr Owen to complete schedule of furnishings and equipment to be included in the medical centre funding application - completed 25th October.

Plans and costing of the project are anticipated to be available at the meeting on 14th of November. Terms of the of agreement will be finalised at the meeting and we should be able to finalise the application.

When the project is fully costed we will be able to calculate council's contribution. A resolution in council will be required to confirm the amount of council's monetary contribution and acceptance of the terms of the agreement.

RECOMMENDATION:

Report be accepted and matter lay on the table until December meeting when full details including project costs are known.

Attendance: Council's Community Development Officer retired from the meeting at 1.23pm and the Human Resource Manager attended the meeting at 1.23pm.

Adjournment: The meeting adjourned for lunch at 1.23 pm and reconvened at 1.50 pm.

11. HUMAN RESOURCES MANAGER'S REPORT

Resolution: 2007- 0831

Moved: Cr Thompson Seconded: Cr Moffitt

1. That the Human Resource Manager's report be received and the comments contained therein be noted.
2. That Council resume the use of the abandoned fuel as kerosene for road maintenance works should they remain unclaimed by 31 December 2007.
3. That the Council's Building Certifier investigate the extent of floor damage apparently caused by termites in the Texas Library and provide report to Council at the December 2007 meeting.
4. That Accountant, Andrew Wegener's resignation be accepted with regret and a letter of thanks be forwarded.
5. Upon receipt of technical advice, that the Texas Memorial Hall Floor is not suitable for line dancing and the Texas Line Dancers be advised that the facility is no longer available and request them to move to the Sports Complex.

CARRIED: (VOTE: 7/1) Cr Dawson against item 5.

11.1 FEES & CHARGES - VARIATION OF HALL CHARGES FOR FUNERALS/WAKES PURPOSES

PURPOSE:

To determine the fees and charges for the hall when used for special occasions, such as funerals or "wakes" purposes.

EXECUTIVE SUMMARY:

From time to time, residents of the Shire use the halls for the purpose of holding a funeral or "wake" ceremony for their beloved ones.

The current schedule of Miscellaneous Fees and Charges does not address the use of the halls for this purpose.

In order to integrate this information into the Daily Fees section of the fees and charges for the hall, it is recommended that Council consider a one purpose fee of \$44 per hire of the hall for these special occasions.

RECOMMENDATION:

That Council consider a rate of \$44 for the use of the halls by the residents of the Shire for the purpose of using it for a funeral or a wake ceremony.

Resolution: 2007- 0832

Moved: Cr Pietsch Seconded: Cr Cox

That normal fees and changes apply for the use of the halls by the residents of the Shire for the purpose of using it for a funeral or a wake ceremony.

CARRIED: (VOTE: 7/1) Against Cr Thompson

Attendance: Council's Human Resources Officer retired from the meeting at 2.22pm.

12. FINANCE REPORT

Resolution: 2007- 0833

Moved: Cr Dawson Seconded: Cr Moffitt

That the Assistant Finance Officer's finance report be received and the comments contained therein be noted.

CARRIED: (VOTE: 8/0)

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12.1 TERM LEASE 208493 OVER LOT 675 ON CP B3445, PARISH OF TERRICA

SYNOPSIS:

An application has been received for the conversion of Term Lease 208493 over Lot 675 on Crown Plan B3445, Parish of Terrica to freehold.

EXECUTIVE SUMMARY:

This matter has been submitted to Council previously (May 1997).

The land is presently leased to Linden J & Cecily L Charles.

It is considered Council would have not have any objection to the granting of this term lease to freehold, as per previous resolution on 26 May 1997.

RECOMMENDATION:

That Council ratify their previous resolution (26/05/1997) advising the Department that it has no objection to the application to convert Term Lease 208493 over Lot 675 on Crown Plan B3445, Parish of Terrica to freehold.

Resolution: 2007- 0834

Moved: Cr McDougall Seconded: Cr Pietsch

That Council ratify their previous resolution (26/05/1997) advising the Department that it has no objection to the application to convert Term Lease 208493 over Lot 675 on Crown Plan B3445, Parish of Terrica to freehold.

CARRIED: (VOTE: 8/0)

12.2 SPECIAL LEASE NO 25/50468 – PARISH OF INGLEWOOD

SYNOPSIS:

The Special Lease over Lot 272 on Crown Plan CLV3474 (Reserve 37) is due to expire on 28 February 2009 and the Department is enquiring if Council still requires the land for its gazetted purpose or if it has any objection to the sale or leasing of the area.

EXECUTIVE SUMMARY:

The land is presently leased to Leila Frey.

It is considered Council would have not have any purpose for this land and would have no objection to the land being offered for sale or lease.

RECOMMENDATION:

That Council advise the Department that it has no objection to the re-leasing or selling of the land as Council does not require the reserve for its' gazetted purpose. Council is not prepared to meet the cost of regeneration of the gravel pit.

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Resolution: 2007- 0835

Moved: Cr Pietsch Seconded: Cr Dawson

That Council advise the Department that it has no objection to the re-leasing or selling of the land as Council does not require the reserve for its' gazetted purpose. Council is not prepared to meet the cost of regeneration of the gravel pit.

CARRIED: (VOTE: 8/0)

12.3 SPECIAL LEASE NO 25/50678 – PARISH OF INGLEWOOD

SYNOPSIS:

The Special Lease over Lot 261 on Crown Plan MH94 (Reserve 77) is due to expire on 30 April 2009 and the Department is enquiring if Council still requires the land for its gazetted purpose or if it has any objection to the sale or leasing of the area.

EXECUTIVE SUMMARY:

The land is presently leased to Jean D Lovell.

Council would have no objection to the re-leasing of Lot 261 on Crown Plan MH94. Council requires this reserve as it provides access to the north of Macintyre Brook – Lovells Crossing Road.

RECOMMENDATION:

That Council advise the Department that it has no objection to the re-leasing of the land. Council objects to the selling of reserve.

Resolution: 2007- 0836

Moved: Cr McDougall Seconded: Cr Moffitt

That the matter of the Special Lease No. 25/50678 lay on the table and be brought back to the next Ordinary meeting of Council to be held in December.

CARRIED: (VOTE: 8/0)

13. BUILDING CERTIFIER'S REPORT

Resolution: 2007- 0837

Moved: Cr Dawson Seconded: Cr Thompson

To establish a policy document for the construction of either below ground vaults and burial in either below ground or above ground vaults, the following policy be adopted:-

1. That the body be embalmed by an accredited embalmer or embalming service and that an embalming certificate be provided to Council prior to the interment taking

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place; and

2. That the body is hermetically sealed in a lead or metal lined casket and that certification to this effect be provided to Council prior to the interment taking place.
3. That suitably prepared plans and specifications of the vault/s be lodged with and approved by Council prior to their construction.

CARRIED: (VOTE: 8/0)

14. CHIEF EXECUTIVE OFFICER'S REPORT

14.1 MATTERS GENERALLY FOR INFORMATION

Reason for Report

To bring Councillors' attention to the following items that are generally for information only:

- | | | |
|---------|-------------|---|
| 14.1.1 | Item No. 1 | - Local Government Workcare Bank Guarantee |
| 14.1.2 | Item No. 2 | - Southern Downs & Granite Belt Regional Tourism Inc |
| 14.1.3 | Item No. 3 | - Local Government Association of Queensland – Summaries of Circulars |
| 14.1.4 | Item No. 4 | - Inverell Shire Council – Gravel Extraction from Texas Pit |
| 14.1.5 | Item No. 5 | - Freedom of Information Act 1992 |
| 14.1.6 | Item No. 6 | - DDROC Resignation of Membership |
| 14.1.7 | Item No. 7 | - Texas Hospital Auxiliary |
| 14.1.8 | Item No. 8 | - Weed and Pest Animal Management Update |
| 14.1.9 | Item No. 9 | - MacIntyre Brook Water Supply Scheme Update |
| 14.1.10 | Item No. 10 | - Freedom of Information Fees & Charges Review |
| 14.1.11 | Item No. 11 | - Australian Bicycle Council |
| 14.1.12 | Item No. 12 | - Queensland Audit Office |
| 14.1.13 | Item No. 13 | - Australian Government Community Water Grant |
| 14.1.14 | Item No. 14 | - 2008 Quadrennial Local Government Elections |
| 14.1.15 | Item No. 15 | - Claim by Cr Paul Bell |
| 14.1.16 | Item No. 16 | - Local Government Borrowings for 2007/08 |
| 14.1.17 | Item No. 17 | - Border Regional Organisation of Councils |

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Recommendation:

That the CEO's Report in relation to the following matters:

- Item No. 1 - Local Government Workcare Bank Guarantee
- Item No. 2 - Southern Downs & Granite Belt Regional Tourism Inc
- Item No. 3 - Local Government Association of Queensland – Summaries of Circulars
- Item No. 4 - Inverell Shire Council – Gravel Extraction from Texas Pit
- Item No. 5 - Freedom of Information Act 1992
- Item No. 6 - DDROC Resignation of Membership
- Item No. 7 - Texas Hospital Auxiliary
- Item No. 8 - Weed and Pest Animal Management Update
- Item No. 9 - MacIntyre Brook Water Supply Scheme Update
- Item No. 10 - Freedom of Information Fees & Charges Review
- Item No. 11 - Australian Bicycle Council
- Item No. 12 - Queensland Audit Office
- Item No. 13 - Australian Government Community Water Grant
- Item No. 14 - 2008 Quadrennial Local Government Elections
- Item No. 15 - Claim by Cr Paul Bell
- Item No. 16 - Local Government Borrowings for 2007/08
- Item No. 17 - Border Regional Organisation of Councils

be received and noted for information.

Resolution: 2007- 0838

Moved: Cr Tait Seconded: Cr Cox

That the CEO's Report in relation to the following matters:

- Item No. 1 - Local Government Workcare Bank Guarantee
- Item No. 2 - Southern Downs & Granite Belt Regional Tourism Inc
- Item No. 3 - Local Government Association of Queensland – Summaries of Circulars
- Item No. 4 - Inverell Shire Council – Gravel Extraction from Texas Pit
- Item No. 5 - Freedom of Information Act 1992

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- Item No. 6 - DDROC Resignation of Membership
- Item No. 7 - Texas Hospital Auxiliary
- Item No. 8 - Weed and Pest Animal Management Update
- Item No. 9 - MacIntyre Brook Water Supply Scheme Update
- Item No. 10 - Freedom of Information Fees & Charges Review
- Item No. 11 - Australian Bicycle Council
- Item No. 12 - Queensland Audit Office
- Item No. 13 - Australian Government Community Water Grant
- Item No. 14 - 2008 Quadrennial Local Government Elections
- Item No. 15 - Claim by Cr Paul Bell
- Item No. 16 - Local Government Borrowings for 2007/08
- Item No. 17 - Border Regional Organisation of Councils

be received and noted for information.

CARRIED: (VOTE: 8/0)

14.2 CALLANDOON STREET, INGLEWOOD – RESERVE (ROAD) & ACCESS ISSUES

Reason for Report

To consider the request for rear access to properties in Callandoon Street, Inglewood and the impact of the adjacent reserve.

Background

Council has received a request from Mr G Callaghan of 20 Callandoon Street to have the “gazetted lane” at the rear of the premises on the north western side of the street opened to allow rear access. Mr Callaghan is under the mistaken impression that the land concerned is ‘gazetted laneway’ and that to open it up would be a simple process. As shown on the attached plan, the land is actually Reserve (Part 246 CVE 650). Mr Callaghan’s request is prompted by the fact that he can not access his property from Callandoon Street because the residence has been constructed across the major part of his frontage. He has recently purchased small cool rooms here and wishes to store them at the rear of his property.

On inspection of the land in question, it has been found that there are a series of illegal structures already in place. These range from a round yard, to tanks and wood heaps to landfill.

Council needs to consider not only what action to take in respect of Mr Callaghan’s request, but also in respect of the illegal structures identified as a result of the Callaghan’s request.

Recommendation:

That Council

1. advise Mr Callaghan that it is unable to accede to his request because the land concerned is Reserve rather than already dedicated “gazetted laneway”.
2. The residents of Callandoon Street adjacent to the reserve be requested to explain why they have structures/equipment on the reserve area.

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Resolution: 2007- 0839

Moved: Cr Pietsch Seconded: Cr Dawson

That Council

1. advise Mr Callaghan that it is unable to accede to his request because the land concerned is Reserve rather than already dedicated "gazetted laneway".
2. the residents of Callandoon Street adjacent to the reserve be requested to explain why they have structures/equipment on the reserve area.

CARRIED: (VOTE: 8/0)

14.3 TEXAS BOWHUNTERS' ASSOCIATION

Reason for Report

To further consider the request by the Texas Bowhunter's Association to use portion of the Texas Common (Reserve 271SP174695)

Background

This matter was originally put before Council in August, 2007 when it was resolved that the proposal be advertised and community submissions invited as an avenue of gauging community feeling towards the proposal.

The proposal was advertised on 27 September, 2007 and community submissions invited by 11 October, 2007. When the submission lodgement period closed no submissions had been received.

Accordingly it is now appropriate for Council to consider whether or not to issue a licence to the Texas Bowhunter's Association in line with their application dated 3 July, 2007.

Any licence issued would be subject to an application for Ministerial Approval.

Recommendation:

That Council agree to issue a licence to the Texas Bowhunters Association to use part of the Texas Common (Reserve 271SP174695) subject to Ministerial Approval being obtained.

Resolution: 2007- 0840

Moved: Cr Moffitt Seconded: Cr McDougall

That Council agree to issue a licence to the Texas Bowhunters Association to use part of the Texas Common (Reserve 271SP174695) subject to Ministerial Approval being obtained.

CARRIED: (VOTE: 8/0)

14.4 CHILD SAFETY ON FARMS INFORMATION DAY – TEXAS

Reason for Report

To approve action taken in waiving the fee for the Texas Sporting Complex.

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Background

Mayor Cr Joan White discussed this matter with the organisers of the event and they appeared to be under the impression no fees would be applicable.

Recommendation:

That Council donate back the cost of fees amounting to \$44.00 applicable for the Qld Police Child Safety on Farms Information Day held at the Texas Sporting Complex on Friday 2 November, 2007.

Resolution: 2007- 0841

Moved: Cr Tait Seconded: Cr McDougall

That Council donate back the cost of fees amounting to \$44.00 applicable for the Qld Police Child Safety on Farms Information Day held at the Texas Sporting Complex on Friday 2 November, 2007.

CARRIED: (VOTE: 6/2) Against Cr Pietsch and Cr Thompson

14.5 INGLEWOOD LIONS CLUB – CHRISTMAS CARNIVAL

Reason for Report

To consider a request from the Inglewood Lions Club to extend its Christmas Mardi Gras to include a street procession.

Background

By letter dated 17 October, 2007 the Inglewood Lions Club have requested approval to conduct their Christmas Mardi Gras on Saturday 8 December, 2007 at the Macintyre Centre. This year they also intend to re introduce the street parade concept from some years ago which will involve the closure of Great Road Street, Inglewood from Chilcott to Elizabeth Streets for a period of approximately two (2) hours. Some assistance may be required with traffic control and the placement and removal of traffic barriers. Council's support is requested.

Recommendation:

That Council

1. Approve the temporary closure of Great Road Street, Inglewood between Chilcott and Elizabeth Streets for a period of two (2) hours on Saturday 8 December, 2007 to allow a street procession in conjunction with the Lions Christmas Mardi Gras. Subject to Local Police concurrence being obtained.
2. The temporary closure being advertised in the local press and residents of Great Road Street, Inglewood receiving a letter box drop advising of the closure arrangements.
3. Manning of any traffic barriers be undertaken by suitably certified persons on a voluntary basis.

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Resolution: 2007- 0842

Moved: Cr Dawson Seconded: Cr Thompson

That Council

1. Approve the temporary closure of Great Road Street, Inglewood between Chilcott and Elizabeth Streets for a period of two (2) hours on Saturday 8 December, 2007 to allow a street procession in conjunction with the Lions Christmas Mardi Gras. Subject to Local Police concurrence being obtained.
2. The temporary closure being advertised in the local press and residents of Great Road Street, Inglewood receiving a letter box drop advising of the closure arrangements.
3. Manning of any traffic barriers be undertaken by suitably certified persons on a voluntary basis.

CARRIED: (VOTE: 8/0)

14.6 INGLEWOOD SHIRE COUNCIL – AUDIT YEAR ENDED 30 JUNE 2007

Reason for Report

To receive and note Council's Auditors Report for the period ended 30 June, 2007.

Background

A letter dated 18 October, 2007 from Cheesman Applegarth & Partners (Toowoomba), Council's Auditors forwarding independent audit reports in respect of Council's financial statements for the year ending 30 June, 2007.

Also attached is the Chief Executive Officer's response to issues raised during audit.

Recommendation:

That Council receive and note Council's Auditors Report for the year ended 30 June, 2007.

Resolution: 2007- 0843

Moved: Cr Dawson Seconded: Cr Pietsch

That Council receive and note Council's Auditors Report for the year ended 30 June, 2007.

CARRIED: (VOTE: 8/0)

14.7 SHOW HOLIDAYS 2008

Reason for Report

To consider requests for special show day public holidays.

Background

The Minister responsible for the administration of the Holidays Act 1983 is empowered to appoint, upon application by the local government for the district concerned, a holiday within a district in respect of the occasion of an annual agricultural, horticultural or industrial show (e.g. the Brisbane RNA show), or in respect of race meetings, rodeos or other events, which would be of significance to a particular district.

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Under section 4 of the Act, a holiday shall not be appointed unless the Minister has received notice requesting that the holiday be appointed.

Council has written to both the Inglewood and Texas Show Societies requesting them to advise if they require a holiday to be appointed in 2008 in respect of their annual Agricultural Shows.

Responses have been received from both Societies and the following dates have been nominated for the appointment of a Show Holiday:

- Inglewood Show Holiday Friday, 14 March 2008
- Texas Show Holiday Monday, 11 August 2008

Recommendation:

1. That Council make application to the Minister for Employment, Training and Industrial Relations for the appointment of an Annual Show Holiday in the Inglewood Shire in 2008 as follows: -
 - Inglewood Show Holiday Friday 14 March 2008
 - Texas Show Holiday Monday 11 August 2008
2. That Council notify the Goondiwindi Regional Council Local Transition Committee of its decision to make the appropriate show day holiday applications for 2008.

Resolution: 2007- 0844

Moved: Cr Moffitt Seconded: Cr Tait

1. That Council make application to the Minister for Employment, Training and Industrial Relations for the appointment of an Annual Show Holiday in the Inglewood Shire in 2008 as follows: -
 - Inglewood Show Holiday Friday 14 March 2008
 - Texas Show Holiday Monday 11 August 2008
2. That Council notify the Goondiwindi Regional Council Local Transition Committee of its decision to make the appropriate show day holiday applications for 2008.

CARRIED: (VOTE: 8/0)

14.8 OPERATION OF INGLEWOOD OLIVE GROVE

Reason for Report

To review the approach being taken to the operation and maintenance of the Inglewood Olive Grove.

Background

As previously advised, Council sought assistance from Mrs Gesine Owen in the lead up to the commercial harvesting of the Inglewood Olive Grove for the first time.

Basically Council provided transport for the crop to Millmerran for crushing, whilst Mrs Owen provided the bins and mechanical harvester to take off the crop. In exchange for her input, Council agreed to sell the extra virgin olive oil produced to Mrs Owen at \$5 per litre. Some 700 litres of oil was yielded and the sale of 600 litres of oil at \$5 produced income of \$3,000 to offset in part Council's transport costs. 100 litres of oil approximately was withheld to use in conjunction with Council promotions.

Advice was received that Council's harvest yield could have been substantially increased with more timely and supervised watering of the Olive Grove, together with appropriate pruning of the trees early in the season.

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Arrangements are in hand for Council staff to visit Mrs Owen's property and be instructed in appropriate pruning techniques and the pruning of Council's grove should be completed by the end of November, ahead of the main growing season.

Ongoing technical advice will be sought from Mrs Owen during the 2008 season and appropriate arrangements put in held for the 2008 harvest.

Approximately 100 litres of extra virgin olive oil will shortly be bottled and returned for local tourism/economic development promotional purposes.

Council staff are currently accessing the supply of 250ml bottles and designing an appropriate label that will be commercially produced. Councillor Tony Tait has agreed to oversight the actual bottling process.

Recommendation:

Council endorse the action taken in respect of:

- 1. The sale of the 600 litres oil produced from the 2007 crop to Mrs Gesine Owen at \$5 per litre.**
- 2. The retention of approximately 100 litres of oil for bottling and labelling as a local tourism/economic development promotional tool.**
- 3. Obtaining assistance and advice from Mrs Gesine Owen in respect of the maintenance and pruning of the olive grove in the lead up to the 2008 crop.**

Resolution: 2007- 0845

Moved: Cr Tait Seconded: Cr Pietsch

Council endorse the action taken in respect of:

1. The sale of the 600 litres oil produced from the 2007 crop to Mrs Gesine Owen at \$5 per litre.
2. The retention of approximately 100 litres of oil for bottling and labelling as a local tourism/economic development promotional tool.
3. Obtaining assistance and advice from Mrs Gesine Owen in respect of the maintenance and pruning of the olive grove in the lead up to the 2008 crop.

CARRIED: (VOTE: 8/0)

14.9 UPGRADING OF STREETSCAPES – INGLEWOOD AND TEXAS CBDS

Reason for Report

To consider next steps to be taken in upgrading the streetscapes – Inglewood and Texas CBDs.

Background

Council has previously agreed on the need for the streetscapes in the Inglewood and Texas CBDs to be updated. Initially the intention has been to introduce/continue a programme for the paving of the main streets for both centres.

In addition, the planting of flowers in existing plots was also envisaged.

Shortly the large pots will be placed back into Albert Street at Inglewood with a conifer/pergonia theme to match the existing centre island beds.

Another issue, particularly at Inglewood, has been the spraying of water onto the roadway whilst watering the grass in the centre island beds. It is believed this problem can be overcome by simply either raising the height of the island surrounds or lowering the height of the grass beds. Costs involved in each option are currently being assessed.

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Yet another simple innovation would be the replacement of the existing garbage bins with mobile garbage bins (using plastic liners) and suitable heritage style bin surrounds. Council's old garbage vehicle could be used for collection thereby addressing ongoing workplace health and safety as well as litter issues.

Any paving program would have to be in addition to the \$20,000 currently set aside for footpath maintenance. An estimate of the cost of grading existing concrete footpaths is currently being prepared.

Recommendation:

That Council receive and note the report, endorse action taken to date and determine what future action should be taken to upgrade the streetscapes in the Inglewood and Texas CBDs.

Resolution: 2007- 0846

Moved: Cr Cox Seconded: Cr Dawson

That Council receive and note the report, endorse action taken to date and further report on what future action should be taken to upgrade the streetscapes in the Inglewood and Texas CBDs and be brought back to the December meeting.

CARRIED: (VOTE: 8/0)

14.10 REVIEW OF ARRANGEMENTS FOR THE PURCHASE OF GRAVEL

Reason for Report

To review the arrangements for the purchase of gravel for Council works.

Background

Council's arrangements for the purchase of gravel from local property owners has traditionally been treated on a needs basis with gravel being sourced as close as possible to the job on hand with the price being negotiable, ostensibly based on the quality of the gravel available. An informal price of \$1.25 per cubic metre has been adopted as more or less an unofficial benchmark but this rate has been varied at the discretion of the Works Manager to as high as \$2 per cubic metre in the case of a recent negotiation.

There have also been some rather obituary methods of measurements. Three loader buckets full being used as a benchmark for a "standard 9 cu metre" load. However, with the level bucket of the Volvo loader only measuring 2.6 metres level on 2.9 cubic metres heaped, Council has been traditionally loading an actual 7.8 cubic metres to 8.7 cubic metres but paying for 9 cubic metres.

However, the higher the price paid per cubic metre for the gravel, the more significant the variance between the actual quantity of gravel won and the "standard 9 cubic metre" load becomes.

Were Council to source all its gravel commercially the cost per metre would be in the order of \$40 per cubic metre. Winning and carting its own gravel costs in the order of \$25/\$30 per cubic metre depending upon the type of gravel being obtained, the distance of the haul involved and the moisture content of the gravel itself.

Recommendation:

That Council, as a standard practice pay in the range of \$1.00 and \$1.80 per cubic metre for gravel sourced from local landholders dependent upon the quality of the gravel, the distance of the haul involved and the size of the individual load.

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Resolution: 2007- 0847

Moved: Cr Thompson Seconded: Cr McDougall

That Council, as a standard practice pay in the range of \$1.00 and \$1.80 per cubic metre for gravel sourced from local landholders dependent upon the quality of the gravel, the distance of the haul involved and the size of the individual load.

CARRIED: (VOTE: 8/0)

**14.11 GOONDIWINDI REGIONAL COUNCIL LOCAL TRANSITION COMMITTEE –
PROGRESS**

Reason for Report

To update Council with the progress being achieved by the Goondiwindi Regional Council Local Transition Committee.

Background

Copies of Minutes from the meeting of the Goondiwindi Regional Council Local Transition Committee held on Wednesday 3 October, 2007 and Wednesday 7 November, 2007 respectively are attached.

Council has also received the following Local Government Department papers and guidelines:

1. Local Government Reform Transition Action Plan Guidelines
2. Local Government Workforce Transition Code of Practice

Copies of these documents will be tabled at the meeting.

Quite often these papers are released late and requests for comment are received at short notice making the preparation of appropriate, considered responses extremely difficult.

Legislation

Local Government Act 1993 (as amended) including Local Government Reform Implementation Act 2007.

Policy

N/A

Financial Impacts

Any action/expenditure decisions made now will have a longer term financial impact on the sustainability of the new Regional Council.

Options

N/A

Attachments

Minutes under separate cover.

Recommendation:

For Council's information and comment.

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Resolution: 2007- 0848

Moved: Cr Thompson Seconded: Cr Pietsch

Inglewood Shire Council strongly expresses the view that all three existing CEO's need to be included in the interim executive structure to allow a much more efficient transition process by retaining as much senior corporate knowledge and experience as is possible.

CARRIED: (VOTE: 8/0)

Resolution: 2007- 0849

Moved: Cr Moffitt Seconded: Cr Cox

That Council endorse that Councillor Thompson be a proxy for the Goondiwindi Regional Council.

CARRIED: (VOTE: 8/0)

14.12 INGLEWOOD SWIMMING POOL – PROGRESS/PLANNING FOR NEW POOL

Reason for Report

To update Council on progress and planning for new pool construction.

The Concept

When the Inglewood Swimming Pool Working Party met on October 11 2007, it was agreed that a new 25 metre pool for Inglewood should form the first stage of an overall, staged concept to establish a Sports Precinct on the site of the existing pool adjacent to the Inglewood Tennis Club with future development to include a major sports complex that would cater for a range of outdoor sports similar to those using the current Recreation Centre, the aim being to replace that facility within the next 5-10 years when the cost of capital renovations would make relocation the preferred option.

The complex would also house other facilities including a gymnasium and possibly an indoor, heated therapy pool. By combining a range of both summer and winter sporting venues/facilities under the same roof it was believed it would be possible to achieve a high degree of financial sustainability particularly with careful planning and design in the longer term.

In reaching this conclusion the Working Party had due consideration to relocating the existing pool to alternate sites including the MacIntyre Sports Complex and using the existing pool site for another community use such as aged persons accommodation. The relocation option was ruled out because there was no rational "fit" with the existing playing field layout that could be achieved without major building redesign and capital expenditure.

It is planned to include new change facilities and a kiosk in the new sports complex at a late stage replacing those currently existing.

Background

The Working Party considered the most appropriate approach to undertake the capital works programme involved constructing the new pool as the initial stage of a long term project and agreed construction during the 2008 winter season was the preferred option. However this involves a very tight time frame and it was considered calling expressions of interest on a development, design and construct basis would shorten lead times.

Consequently, tenders for Expression of Interest for the development, design and construct of a new Inglewood Pool were called on 13 & 20 October, 2007 and closed on 2 November, 2007.

The following five Expressions of Interest were received:

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1. Venue Group
 2. Nortask Pty Ltd
 3. Rogers Pools
 4. Redline Project Management Pty Ltd
 5. Aquapure Constructions Pty Ltd

The Working Part met again on 6 November, 2007 to consider the Expression of Interests received and now recommends for the negotiations continue with the following:

1. Venue Group
2. Nortask Pty Ltd
3. Rogers Pools

with a view to inviting those on the short list to submit a firm tender for construction of the new pool.

It may be necessary for a least one tender to be the subject of further negotiations with regards the issues of design costs.

Recommendation:

That Council:

1. include the concept of the establishment of a new staged sports precinct project in its Corporate/Strategic Plan with stage I comprising the construction of a new 25metre pool.
2. approve a selected tenderer list from the expression of interest process comprising the following:
 - Venue Group
 - Nortask Pty Ltd
 - Rogers Pools
3. note that some further negotiation may be necessary with regards design costs in the lead up to submitting firm tenders.

Resolution: 2007- 0850

Moved: Cr Dawson Seconded: Cr Tait

That Council:

1. include the concept of the establishment of a new staged sports precinct project in its Corporate/Strategic Plan with stage I comprising the construction of a new 25metre pool.
2. approve a selected tenderer list from the expression of interest process comprising the following:
 - Venue Group
 - Nortask Pty Ltd
 - Rogers Pools
3. note that some further negotiation may be necessary with regards design costs in the lead up to submitting firm tenders.
4. Council appoint a consultant with suitable experience in pool design/construction to review the submitted tender documentation.

CARRIED: (VOTE: 8/0)

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14.13 INGLEWOOD LIONS PARK – LICENCE TO OCCUPY

Reason for Report

To consider issuing a licence to occupy Inglewood Lions Club facilities – Inglewood Lions Park.

Background

The Inglewood Lions Club has occupied an area of the Inglewood Apex Lions Parks where it has constructed a shed used for a variety of club activities for a great number of years.

There has never been any lease/licencing agreement prepared in respect of the area the club uses and ahead of the forthcoming Council merger it is considered appropriate for Council and the Club to negotiate an appropriate licencing agreement. Such a licence would, it appears, require Ministerial approval.

The Club is currently considering extending the existing facility to house a proposed “Men’s Shed” concept.

Recommendation:

That Council negotiate a five year licencing option with the Inglewood Lions Club for the area it occupies in the Inglewood Apex Lions Park subject to Ministerial approval.

Resolution: 2007- 0851

Moved: Cr Dawson Seconded: Cr Pietsch

That Council negotiate a five year licencing option with the Inglewood Lions Club for the area it occupies in the Inglewood Apex Lions Park subject to Ministerial approval.

CARRIED: (VOTE: 8/0)

14.14 INGLEWOOD INDUSTRIAL ESTATE DEVELOPMENT AND NEW RELEASE

Reason for Report

To update Council in relation to development of Lots 1 - 6 and release of additional Lots 7 – 14 at the Inglewood Industrial Estate

Background

Development applications are proceeding in respect of allotments 1 – 6 from the initial land release at the Inglewood Industrial Estate. In addition, following on from a report to Council in June, 2007 the allotment reconfiguration for an additional eight allotment land release has now been approved.

It is now appropriate for Council to determine how best to market the additional industrial land release – public auction, tender purchase or some other approach that provides for capital development before the land title is transferred.

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Recommendation:

That Council

1. Note that the allotment reconfiguration for the release of or additional eight allotments at the Inglewood Industrial Estate has now been approved.
2. Note that development applications are proceeding in respect of allotments 1 to 7 from the initial land release.
3. Determine the best method of marketing the new release of eight lots, auction, tender, purchase or expression of interest.

Resolution: 2007- 0852

Moved: Cr Dawson Seconded: Cr Tait

That Council

1. Note that the allotment reconfiguration for the release of or additional eight allotments at the Inglewood Industrial Estate has now been approved.
2. Note that development applications are proceeding in respect of allotments 1 to 6 from the initial land release.
3. Lots 7 – 10 be disposed of by public auction and Council set a reserve price.
4. Caveat to develop an industrial shed within 12 months of settlement apply.

CARRIED: (VOTE: 8/0)

14.15 SMITH'S BLOCK – RURAL RESIDENTIAL SUBDIVISION PROGRESS

Reason for Report

To update Council in relation to development of the rural residential subdivision on the Smith's Block.

Background

Development The allotment reconfiguration to facilitate the transfer of Lot 2 on RP135497 to the Queensland Health Department is nearing completion. Department of Main Roads concurrence has had to be applied for and to facilitate this and the issue of building approval for the new residence which is now on site access (temporary) has been established through the Albert Street service road.

Negotiations with Council's surveyor for an initial land release of up to eleven (11) rural residential lots is proceeding with design layouts, water, sewerage, electricity and other essential service layouts at an advance staged and an allotment reconfiguration application pending.

An approach has been received to extend water to the neighbouring block to the west as part of the subdivision process.

There is also a degree of interest in acquiring land from the initial rural residential land release being expressed locally.

It is anticipated a further report will be prepared for Council's December, 2007 meeting.

Legislation

Local Government Act 1993, as amended.

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Policy

Nil

Financial Impacts

Development costs and subsequent income would be sourced from the subdivision reserve.

Options

Nil

Attachments

Nil

Recommendation:

For Council's information.

Resolution: 2007- 0853

Moved: Cr McDougall Seconded: Cr Thompson

That the above information be noted and Council express a preference for a subdivision design that includes provision for a nature/drainage swale.

CARRIED: (VOTE: 8/0)

14.16 INGLEWOOD AERODROME – UPDATE ON CONSTRUCTION AND PROVISION OF TIE DOWN AND HANGAR FACILITIES

Reason for Report

To update Council on the progress of construction of the new sealed airstrip and to consider the provision of plane tie down and hangar facilities.

Background

Work on the new runway at the Inglewood Aerodrome is nearing completion. As work has been completed within budget, it may be appropriate to give consideration to the provision of aircraft tie down and hangar facilities.

Indeed, Council has received at least one expression of interest in establishing hangar facilities adjacent to the terminal building on allotment 15. Direction is sought from Council in this regard.

Recommendation:

That Council give consideration to the provision of aircraft tie down and hangar facilities at the Inglewood aerodrome to maximise usage of the new sealed runway.

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Resolution: 2007- 0854

Moved: Cr Tait Seconded: Cr Cox

That Council give consideration to the provision of aircraft tie down and hangar facilities at the Inglewood aerodrome to maximise usage of the new sealed runway and bring back a further report to the December meeting.

Invite expression of interest from interest parties to lease areas for the construction of hangars.

CARRIED: (VOTE: 8/0)

14.17 INGLEWOOD AND TEXAS CBDS – CHRISTMAS DECORATIONS

Reason for Report

To consider dressing up the Inglewood and Texas CBDs for the festive season.

Background

A number of suggestions have been made that Council should be endeavouring to dress up the Inglewood and Texas CBDs for the Christmas/New Year period. Direction is sought from Council in this regard and it is known various Councillors have concepts they wish to discuss at the meeting.

Recommendation:

Council consider dressing up the Inglewood and Texas CBDs for the Christmas/New Year period.

Resolution: 2007- 0855

Moved: Cr Pietsch Seconded: Cr McDougall

Council allocate an amount of \$2,000 in respect of Inglewood and Texas for Christmas decorations and that the type of decoration be left up to the working party comprising of Councillors Dawson, Tait and Moffitt.

CARRIED: (VOTE: 8/0)

14.18 INGLEWOOD INDUSTRIAL ESTATE – SURRENDER OF ALLOTMENT

Reason for Report

To consider approach to be taken where surrender of allotment occurs.

Background

By letter received 6 November 2007, WW & AW Clarke are seeking to withdraw from the agreement to purchase Lot 2 on SP150073 Inglewood Industrial Estate.

An approach has been made by the purchaser of the neighbouring Lot 3 on SP150073 Peter Poulos to have the contract assigned to him subject to completion of any appropriate formalities.

A copy of Council's legal advice obtained from Lilley Spanner and Stacey Solicitors dated 12 November, 2007 is attached.

Council is awaiting a formal assignment request from Peter Poulos.

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Recommendation:

That Council agree to the request of Peter Poulos to assign the contract of WW & AW Clarke for the purchase of Lot 2 on SP150073 Inglewood Industrial Estate, subject to ministerial approval being obtained.

Resolution: 2007- 0856

Moved: Cr Dawson Seconded: Cr Thompson

That Council agree to the request of Peter Poulos to assign the contract of WW & AW Clarke for the purchase of Lot 2 on SP150073 Inglewood Industrial Estate, subject to ministerial approval being obtained.

CARRIED: (VOTE: 8/0)

14.19 INGLEWOOD CEMETERY – LAYOUT OF LAWN CEMETERY

Reason for Report

To inspect and reconsider layout of Inglewood Lawn Cemetery.

Background

This matter has been ongoing for a couple of months and has arisen basically because of the lack of appropriate communication prior to maintenance works being undertaken.

It was subject to a resolution at the October, 2007 meeting but a problem still exists.

It is suggested that Councillors meet at the cemetery at 8.15am on the morning of the coming meeting to conduct an onsite inspection as to be familiar with the issues involved.

Recommendation:

That Council reconsider the Inglewood Cemetery layout following an on-site inspection.

Resolution: 2007- 0857

Moved: Cr McDougall Seconded: Cr Dawson

A further report on the Inglewood Cemetery layout be brought back to the December meeting with the costing of beams and restrictions that apply in other areas.

CARRIED: (VOTE: 8/0)

14.20 2007 CHRISTMAS/NEW YEAR STAFFING ARRANGEMENTS

Reason for Report

To consider 2007 Christmas/New Year staffing arrangements.

Background

Council has traditionally closed both the Inglewood and Texas offices between Christmas and New Year and allowed staff to take annual leave or TOIL.

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It is proposed to close the office from close of business on Monday 24 December, 2007 and reopen on Wednesday 2 January, 2008.

In accordance with the State Enterprise Agreement, Council's field staff will take three weeks annual leave during the Christmas break and two weeks leave at some other time during the year at a mutually convenient time. The extra week's leave being taken at Christmas this year as to reduce the back lay of leave that field staff have built up over a period of time. As such, the majority of Council's field staff will be taking leave from COB Wednesday 19 December, 2007 to Friday 11 January, 2008. During this time a skeleton outside workforce will be operational only.

There will be officers in Inglewood during the Christmas/New Year period to attend to any emergencies or other issues that may arise and the Chief Executive Officer, Director of Engineering Services and Works Manager are contactable by mobile phone to deal with any other issues that may arise.

Standard after hours emergency contact procedures will be in place.

Full details of essential service arrangements for the Christmas/New Year period will be the subject of a report to the December Ordinary Meeting.

Council is also requested to note that special arrangements are being made with individual staff concerned to reduce excessive balances of annual leave, long service leave and TOIL over the next six (6) months.

Any staff requiring to travel prior to Christmas will be afforded the opportunity of taking Monday 24 December, 2007 off as an RDO.

Recommendation:

That Council note arrangements for the coming Christmas/New Year period including the closure of Council's Offices at Inglewood and Texas from close of business on Monday 24 December, 2007 to Wednesday 2 January, 2008 with staff taking time off against their accrued leave entitlements.

Resolution: 2007- 0858

Moved: Cr Cox Seconded: Cr McDougall

That Council note arrangements for the coming Christmas/New Year period including the closure of Council's Offices at Inglewood and Texas from close of business on Monday 24 December, 2007 to Wednesday 2 January, 2008 with staff taking time off against their accrued leave entitlements.

CARRIED: (VOTE: 8/0)

Attendance: Councillor Moffitt left the meeting at 5.34 pm.

14.21 RESERVES PROJECT – SCOPE AND APPROACH TO FINALISATION

Reason for Report

To reconsider scope and approach to finalisation of Council's Reserves Project.

Background

It is timely to reconsider the scope and approach to finalising Council's Reserves Project following the resignation of Project Officer, Rose Coburn.

Direction is sought from Council in this regard.

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Recommendation:

That Council determine the approach and scope of the finalisation of Council's Reserve Project.

Resolution: 2007- 0859

Moved: Cr Pietsch Seconded: Cr Thompson

Reserves Working Group meet ASAP to determine approach and scope of the finalisation of Council's Reserve Project.

CARRIED: (VOTE: 7/0)

Attendance: Councillor Moffitt returned to the meeting at 5.38 pm.

14.22 REVIEW OF 2007/2010 CORPORATE PLAN – UPDATE

Reason for Report

To consider a review of Council's 2007/2010 Corporate Plan and provide for updating.

Background

It is now appropriate for Council to review its Corporate Plan ahead of the forthcoming merger to ensure that due provision has been made for longer term strategic planning requirements.

It is proposed to workshop the current plan for approximately thirty (30) minutes at the November Meeting.

Only one Councillor comment has been received, Councillor Dawson's proposal to erect a clock in the main street of Texas.

Recommendation:

That Council review the 2007/2010 Corporate Plan.

Resolution: 2007- 0860

Moved: Cr Tait Seconded: Cr Dawson

That Council defer the review the 2007/2010 Corporate Plan to allow consideration along with the Operational Plan at the December meeting.

CARRIED: (VOTE: 8/0)

14.23 2008 AUSTRALIA DAY – INVITATION OF NOMINATIONS AND CELEBRATIONS PLANNING

Reason for Report

To consider 2008 Australia Day planning and arrangements.

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Background

It is now appropriate for Council to give consideration to arrangements for Australia Day 2008.

The initial proposal is to arrange an event to coincide with the official opening of the new Inglewood Airstrip and to seek the allocation of an Australian Day Ambassador within aviation connections.

Planning is already in hand to call nominations for the various Australia Day Award classifications.

Direction and input is sought from Council in this regard.

Recommendation:

That Council determine the format for Australia Day 2008 celebrations.

Resolution: 2007- 0862

Moved: Cr Pietsch Seconded: Cr Thompson

That a small working group comprising of Councillors Dawson, Tait, Johnson and Moffitt report back to the December meeting regarding the format for the Australia Day 2008 celebrations.

Write to the Texas Historical Society seeking to swap the venue for the Australia Day Celebrations in Inglewood.

CARRIED: (VOTE: 8/0)

14.24 LGAQ CIRCULAR – ESTABLISHMENT OF COUNCILLOR REMUNERATION TRIBUNAL

Reason for Report

To consider input into the establishment of the Councillor's Remuneration Tribunal.

Background

The Local Government Association of Queensland has released a Circular dated 11 October, 2007 inviting Councils to commence preparing their submission to the Councillor's Remuneration Tribunal.

The State Government's paper was released on 11 October, 2007 with submissions due by 14 November, 2007. As Council's resources are stretched to the limit at present with Local Transition Committee requirements it was not possible to devote resources to the preparation of a specific Council submission. Rather it is suggested that Council endorse the submission prepared by the Local Government Association of Queensland (copy under separate cover).

Recommendation:

That Council endorse the submission prepared by the Local Government Association of Queensland in view of the short lead time allowed for the preparation of an individual Council submission and the difficulties in meeting that time line.

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Resolution: 2007- 0863

Moved: Cr Moffitt Seconded: Cr McDougall

That Council endorse the submission prepared by the Local Government Association of Queensland in view of the short lead time allowed for the preparation of an individual Council submission and the difficulties in meeting that time line.

CARRIED: (VOTE: 8/0)

14.25 LGAQ NOTICE OF SPECIAL CONFERENCE

Reason for Report

To consider the proposed restructuring of the Local Government Association of Queensland and attendance at the special meeting on Friday, 14 December, 2007.

Background

A Special Conference of the Local Government Association of Queensland will be held on Friday 14 December, 2007 commencing at 9.30am at the Mercure Hotel, 85-87 North Quay, Brisbane. The purpose of the Special Conference is to make amendments to the Constitution and Rules of the LGAQ, which are specified in the following memo received from LGAQ on 1 November, 2007.

Recommendation:

That Council be represented at the Special Conference of the Local Government Association of Queensland on Friday, 14 December, 2007 by the Mayor and Chief Executive Officer.

Resolution: 2007- 0864

Moved: Cr Tait Seconded: Cr Cox

That Council be represented at the Special Conference of the Local Government Association of Queensland on Friday, 14 December, 2007 by the Mayor and Chief Executive Officer.

CARRIED: (VOTE: 8/0)

14.26 PROPOSED DEVELOPMENT OF MEDICAL CENTRE – INGLEWOOD

Reason for Report

To consider the concept of the development of a Medical Centre on the Apsey Block.

Background

The Working Party established to investigate the establishment of a new Medical Centre for Inglewood has reached an advanced stage and will shortly be lodging a grant application under the Federal Government Regional Partnership's programme.

Sketch drawings will be tabled at the meeting.

See also the Community Development Officer's Report at Item 9.4.

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It would now be appropriate for Council to formalise its commitment to this project on the Apsey Block which will incorporate not only a new Medical Centre, but a commercial opportunity as well as a landscaped water feature and new public toilets.

Recommendation:

That Council adopt the concept of development of the Apsey Block, Inglewood for a:

- 1. Public toilet facility;**
- 2. Medical Centre and commercial venture;**
- 3. Landscaping and water feature.**

Resolution: 2007- 0865

Moved: Cr Pietsch Seconded: Cr Dawson

That Council adopt the concept of development of the Apsey Block, Inglewood for a:

1. Public toilet facility;
2. Medical Centre and commercial venture;
3. Landscaping and water feature.

CARRIED: (VOTE: 8/0)

Resolution: 2007- 0866

Moved: Cr Dawson Seconded: Cr Moffitt

The report by Community Development Officer be accepted and funding application for Regional Partnership funding be prepared and lodged.

CARRIED: (VOTE: 8/0)

14.27 PROPOSED INGLEWOOD VISITOR INFORMATION CENTRE

Reason for Report

To update Council with progress made in the development of the proposed Inglewood Visitor Information Centre.

Background

Council is well aware of the background of this project. At least two recent meetings have been held with the Inglewood Historical Society with the aim of getting the project underway.

At a recent meeting, Council was advised plans were nearing completion and the lodgement of a development application imminent.

It is recommended that Council's donation of \$17,000 towards the project, which has been carried forward for a number of years, be paid on production of accounts for design costs incurred so far.

It is further envisaged that the interest free loan of \$45,000 be the subject of a Memorandum of Understanding between Council and the Inglewood Historical Society.

A draft Memorandum has been prepared and invited discussions held with the Society. The document is now tabled for Council's consideration.

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Recommendation:

That Council:

1. reimburse the Inglewood Historical Society for preliminary design costs up to \$17,000 on production of receipts as part of the community donation towards the project.
2. consider and adopt the draft Memorandum of Understanding with the Inglewood Historical Society for the development and operation of the proposed Inglewood Visitors Information Centre.

Resolution: 2007- 0867

Moved: Cr Thompson Seconded: Cr McDougall

That the matter of the Memorandum of Understanding with the Inglewood Historical Society for the development and operation of the proposed Inglewood Visitors Information Centre lay on the table and be brought back to the December meeting.

CARRIED: (VOTE: 8/0)

14.28 EXTENSION OF GETAWAY CONCEPT – ROAD/ECONOMIC DEMAND STUDY

Reason for Report

To further consider funding of an economic demand study on the Narrabri-Inglewood tourist route.

Background

This matter was considered at the August Meeting when it was resolved "That Council express preliminary interest in participating in an economic demand study for the alternative Narrabri (NSW) – Inglewood (Qld) Tourist Route".

A formal proposal by Mr Peter Rufford of Peece Consulting (Canberra) has now been received and has been circulated to all Councillors under separate cover.

Recommendation:

That Council agree to making a contribution of up to \$11,750 for the economic demand study proposed by Mr Peter Rufford of Peece Consulting (Canberra).

Resolution: 2007- 0868

Moved: Cr Dawson Seconded: Cr Pietsch

That Council agree to making a contribution of up to \$11,750 for the economic demand study proposed by Mr Peter Rufford of Peece Consulting (Canberra).

CARRIED: (VOTE: 8/0)

14.29 PETER THOMPSON – COMMUNICATIONS TOWERS

Reason for Report

To consider a proposal for the installation of television rebroadcast facility.

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Background

Letter dated 14 September, 2007 from N-Com Pty Ltd which is attached and self-explanatory. The proposal follows recent discussions with Mayor C/r Joan White to address television blackspot issues south of Texas.

Council now needs to consider whether the proposal should be supported.

Recommendation:

That Council determine whether or not it should support the proposal to address blackspot television reception south of Texas as put forward in the proposal by N-Com Pty Ltd.

Resolution: 2007- 0869

Moved: Cr Thompson Seconded: Cr Moffitt

That a report be prepared for consideration at the December Meeting on Council facilitating corporate sponsorship approach.

CARRIED: (VOTE: 8/0)

15. MEETING CLOSED TO THE PUBLIC

Resolution: 2007- 0870

Moved: Cr Pietsch Seconded: Cr Dawson

That the meeting be closed to the public under section 463 (1) of the Local Government Act 1993 for the purposes of discussing staffing issues.

CARRIED: (VOTE: 8/0)

16. MEETING REOPENED TO THE PUBLIC

Resolution: 2007- 0871

Moved: Cr Pietsch Seconded: Cr Tait

That the meeting be reopened to the public.

CARRIED: (VOTE: 8/0)

That it be reported to Council that whilst in Committee the following matters had been discussed.

1. Rate Arrears

That Council endorse the actions of the Committee.

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Resolution: 2007- 0872

Moved: Cr Cox Seconded: Cr Moffitt

That the matter of the Rate Arrears lay on the table until the December meeting, to allow for a more detailed recommendation to be presented regarding the sale of the properties.

CARRIED: (VOTE: 8/0)

17. MACINTYRE BROOK RIBP – SERVICE AGREEMENT

Councillor McDougall approached Council, to see if Council would be interested in acting as a facilitator for a Macintyre Brook Irrigators Association Inc project, called the “Macintyre Brook RIBP”. The project is between the Cooperative Research Centre for Irrigation Futures and the Macintyre Brook Irrigators Association.

Resolution: 2007- 0873

Moved: Cr Pietsch Seconded: Cr Dawson

Delegate authority to the Mayor and CEO to investigate concept and implement if feasible.

CARRIED: (VOTE: 8/0)

18. CLOSURE

There being no further business, the Mayor thanked Councillors for their attendance and declared the meeting closed at 6.35 pm.

Confirmed:.....

Date:.....

